

**BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 19TH NOVEMBER 2024 IN THE VILLAGE HALL**

Present:	Cllr P Pringle (Chair)	Cllr S Bull	Cllr C Harber	Cllr R Frisbee
		Cllr J Mitchell	Cllr S Nicholson	Cllr R Webber

Also present: the Clerk, Ward Cllr Marper.

The meeting began at 7.00pm.

The Clerk reminded members that they must adhere to the Code of Conduct and that the Council had signed the Civility and Respect Pledge.

Public session

Ward Cllr Marper mentioned that she had asked NLC Highways for additional HGV signage at the top of Stather Road but had been informed that it was already in place. She had reported the cherry trees on Orchard Drive which were dropping sap onto the footpath. There were concerns about the road surfaces on Stather Road being damaged by HGV's and residents were being encouraged to report any near misses. She asked if local community groups could be encouraged to sign up to Live Well. NLC were offering grants to commemorate VE & VJ Day. Three local attractions had been nominated for the Tourism Awards. The Saturday bus from Scunthorpe to Normanby Hall would be continuing to run and the £1 fare for 5-19 year olds in October had been successful. NLC was supporting low income families and the cooking classes had been successful. Children are being asked to help develop an interactive science exhibition at 20-21. Ward Cllr Marper mentioned that a resident of Church Farm Mews had contacted her about Sunday parking at the Sheffield Arms, where people were blocking the entrance to their road. There being no further comments or questions the meeting was opened at 7.15pm

24/175 Apologies for absence

Cllr Tuplin

24/176 Declaration of interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harber for 24/182 & 24/192g personal and prejudicial

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

Cllr Harber for the village hall. Cllrs Mitchell & Nicholson for Kingsferry Wharf

24/177 Acceptance of minutes of the meeting held on Tuesday 15th October 2024

Members had received the draft minutes of the meeting held on Tuesday 15th October 2024 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

24/178 Clerk's report

Members had received a report prior to the meeting. Members were informed that the Clerk was meeting with the Friends of Burton School to find out what help they required. It was proposed by Cllr Mitchell, seconded by Cllr Harber and **RESOLVED** unanimously that Cllr Webber could attend the Chair's training. It was proposed by Cllr Pringle, seconded by Cllr Harber and **RESOLVED** unanimously to purchase the Nimble training courses as requested by Cllrs. It was agreed to have a stall at Burton in Bloom and the Clerk was asked to investigate about having Samaritan information plaques put onto council benches. Cllr Webber mentioned that the Ridgewood Drive snicket was in a bad condition, and it was agreed that she would supply photos and the Clerk and Ward Cllr Marper would investigate further with NLC to get it resurfaced.

24/168 To consider and discuss any issues raised in the public session not covered on the agenda

Nothing to discuss

24/179 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
NLC	Grants to commemorate VE & VJ 80 th anniversaries	Noted. The Clerk had informed the Heritage Group that these were available
Resident	Concerns over lighting installed at a business in Thealby and grassland changed with no application of change of use	The Clerk will inform planning enforcement
Resident	Infestation of rats at Normanby	Ward Cllr Ogg had informed Sir Reginald Sheffield

24/180 Councillors Forum: Councillors information exchange (10 minutes)

Cllr Pringle mentioned the issue with parking over the footpaths and agreed to deliver the NLC leaflets which covered this.

24/181 To receive an update on the Christmas tree lights

Members were informed that the Christmas tree lights had been repaired for this year. The Clerk would get quotes to install the new one's next summer. Cllr Nicholson had offered to install them if required.

24/182 To receive a draft budget for 2025/26 and resolve any actions arising

Members went through the draft budget. It was agreed to remove the Mid-year event and Youth Council from the budget since this expenditure had not been spent in 2024/25. It would be placed in earmarked reserves for future use.

24/183 Burial consultation: to receive a draft response and resolve any actions arising

Members had received a draft response to the consultation prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to send the suggested response.

24/184 Virtual Meetings Consultation: to receive a draft response and resolve any actions arising

Members had received a draft response to the consultation prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to send the suggested response.

24/185 HR: to receive a report on HR services available from Worknest and resolve any actions arising

Members discussed the quote received for HR services which was thought to be expensive. It was proposed by Cllr Mitchell, seconded by Cllr Harber and **RESOLVED** unanimously to not subscribe to the Worknest HR service, but to continue to get advice from ERNLLCA

24/186 Review of the following policies/procedures:

- a. **Biodiversity**
- b. **Disciplinary**
- c. **Grievance**
- d. **Prevention of Bullying, Harassment, Sexual Harassment & Victimisation**
- e. **Volunteer**

Members discussed these policies. It was proposed by Cllr Harber, seconded by Cllr Mitchell and **RESOLVED** unanimously to accept the review/adoption of these policies.

24/187 Reports: to receive the following reports and resolve any actions arising:

- a. **Burton Playing Fields**

Members were informed that the Clerk and Cllrs Bull & Nicholson had met with the football club. It was agreed that the club should continue with handing over keys to managers as required. The Clerk would get a quote to change the outside lights on the pavilion to LED. The signs for the playing field would be collected the following day and the Grounds Maintenance Operative would install them. The cost would be taken from earmarked reserves. The Clerk will get quotes to replace a baby swing seat and the cradle swing since they are showing signs of wear and tear. There had been an incident on the playing field which had been reported to the police, who may request access to the CCTV footage.
- b. **Village Hall Committee**

Cllr Harber read out a report from the village hall committee chair.
- c. **Thealby Play Area**

The Clerk had been informed that the boundary hedge was getting over grown onto the footpath and she had asked the Grounds Maintenance Operative to cut it back.
- d. **Burial Ground**

There had been one interment of ashes. Members were verbally given a quote to cut the boundary hedge and to remove a broken branch from the tree in the natural burial ground. It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** with one abstention to accept the quote for the hedge but to ask a local groundsman to quote for the branch. The Clerk would accept the cheapest quote.
- e. **Allotments**

Members were informed that the rent renewals had been sent out and slowly being returned.
- f. **Public Rights of Way/Footpaths/Burton Hills**

Cllr Bull mentioned that she had been informed that on the snicket from the High Street to Hillcrest Drive, a hedge was overgrown. The Clerk would report this to NLC. Cllr Mitchell mentioned that NLC had redone BUR 167 but vehicles/cyclists were using it and beginning to damage it. The Clerk had requested gates to be installed but received no response from NLC. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously to suspend Standing Orders 3f, so that Ward Cllr Marper could speak. She informed the members that she had also requested gates to be installed. It was agreed that the Clerk and Ward Cllr Marper would chase this up. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to reinstate Standing Orders 3f.

g. Town & Parish Council Liaison meeting

Cllr Webber updated the members on what was discussed at the meeting which included winter preparations, In Bloom grants, VE/VJ commemoration grants, foster carers, the mobile library and the reason for the withdrawal of the Local Plan.

h. NATS

Cllr Pringle informed the members that the NATS meeting had been mainly about Winterton. She did mention the issues with the wharf lorries and the road surfaces. They discussed parking on the verges and footpaths and were shown the recent crime statistics for the area. No antisocial behaviour in the area had included the use of knives.

i. Kingsferry Wharf

Members were reminded that Cllrs Mitchell & Nicholson were the parish council's reps on the Stop the Wharf committee. Cllr Mitchell had been asked to co-chair the committee and become its public face. It was proposed by Cllr Pringle, seconded by Cllr Harber and **RESOLVED** unanimously that the parish council was happy for Cllr Mitchell to be the co-chair of the Stop the Wharf committee. Cllr Nicholson mentioned that there were few bags left at the wharf but there was a vast quantity of concrete blocks piled up to 20 foot high. Cllr Bull stated that she was concerned about the drains and sewers from the hill and Cllr Nicholson mentioned that Anglian Water had repaired numerous stop cocks on Stather Road. The Environment Agency had visited the wharf earlier this day. The Clerk informed the members that the Humber & Goole Port Health Authority had sent a warning letter to MCL Solutions Ltd after the weekend when there had been much dust, and she had received a reply to her email to Natural England, who would be in touch once they had received more information.

8.15pm Ward Cllr Marper left the meeting

j. NLGEP

Members were informed that the Secretary of State for Energy, Security and Net Zero has extended the statutory deadline for a decision to 14th March 2025.

24/188 Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising

Members were informed that the grant funding from NLC for the SID and the paddock footpath had now been received.

24/189 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the Clerk had written to Farmstar regarding the servicing invoices, and they were looking into the matter. It was agreed that the Clerk would chase this up. The Clerk was trying to get a quote to have the hand machinery checked for its vibration speeds.

24/190 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members were informed that the Clerk was still obtaining quotes for the requested sign for Stather Road.

24/191 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

None

b. Planning applications

None

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2024/1084	Notice of intention to fell a pine tree within Burton upon Stather's conservation area at Tyr Fryn, Todds Lane, BUS	Permission granted
PA/2023/1636	Planning appeal decision for the development of 1 x new dwelling on land at 1 The Avenue, BUS	Planning appeal dismissed
PA/2024/1063	Outline planning permission for a residential development of up to four dwellings with appearance, landscaping and scale reserved for subsequent consideration at land to the rear of 7-19 Normanby Road, Thealby	Refused
PA/2024/1172	Planning permission to erect a custom and self-build detached 3-bedroomed, one-and-a-half storey chalet bungalow on land to the rear of 17 Normanby Road, BUS	Permission granted

24/192 Finance:

a. To approve the invoice from Distorted Thinking for making sure the website complies with the new government regulations WCAG 2.2 AA and include councillor profiles.

Members were informed that this invoice would take the website budget line over budget, but the work needed to be done due to the new government regulations. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** with one abstention to pay the invoice

- b. To receive a verbal report on the changes to the Lloyds current account and resolve any actions arising**
Members were informed that from January 2025, Lloyds would be charging £4.25 per month for the current account. It was agreed that the Clerk would seek other accounts and report back to the parish council.
- c. To receive the quarterly review**
Members had received the quarterly review report prior to the meeting. There were no questions.
- d. To approve expenditure from earmarked reserves**
Members had resolved earlier in the meeting to take the cost of the playing field signs from the earmarked reserves.
- e. To consider and approve current income and expenditure**
The Clerk went through the income and expenditure so far for the financial year. There were no questions, and they were approved by the Council
- f. Monthly balances on accounts and unrepresented cheques in the accounting period**
The Clerk went through the balances of the accounts.
- g. To approve payment of accounts and receipts and any other outstanding payments**
It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to pay the invoices for November. It was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** unanimously to transfer £8,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Company	GROSS	Reason
Employees	3183.00	November salary plus backpay
HMRC	932.40	November tax/NI
ERPF	998.76	November pension
Employee	4.50	Travel expenses
EE	17.60	clerk's mobile
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	Mole removal
Barclaycard	65.98	GMO phone/stationary/fuel/wreath
J Crowston	131.06	pavilion/office cleaning
LITE Ltd	948.00	Christmas tree lights
T Rowbotham	90.00	Litter pick
British Gas	56.79	Office electricity
Distorted Thinking	540.00	updates to website
ERNLLCA	84.00	H&S training
Horizon	156.00	Replacement golf lights
Instantprint	360.00	Newsletter printing
Wave	20.45	Office water
MacKay	49.56	diesel
Online Playgrounds	12.00	Replacement swing bolts
British Gas	121.79	Pavilion electricity
Utility Warehouse	109.52	Broadband/electricity/CCTV
Yards Apart	2188.96	Grass verge cutting-grant funded
TOTAL	10170.37	

24/193 Closed session: to resolve to go into closed session to discuss staff matters

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to take agenda item 24/193 into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to receive updates on items that contained information of a confidential nature. Members were informed that the negotiations over the government pay increase had been resolved and the employees would receive the back pay they were due from April 2024. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to come out of closed session.

There being no further business the meeting was closed at 8.25pm. The next scheduled meeting will be held on Tuesday 17th December 2024 at the Village Hall at 7pm.

Chair's signature.....

Date.....