



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent



Notice is hereby given that the Full Council of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 19th NOVEMBER 2024** at **7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 15th October 2024
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. To receive an update on the Christmas tree lights
9. To receive a draft budget for 2025/26 and resolve any actions arising
10. Burial consultation: to receive a draft response and resolve any actions arising
11. Virtual Meetings Consultation: to receive a draft response and resolve any actions arising
12. HR: to receive report on HR services available from Worknest and resolve any actions arising
13. Review of the following policies/procedures:
 - a. Biodiversity
 - b. Disciplinary
 - c. Grievance
 - d. Prevention of Bullying, Harassment, Sexual Harassment & Victimisation
 - e. Volunteer
14. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Burial ground
 - e. Allotments
 - f. Public Rights of Way/Footpaths/Burton Hills
 - g. Town & Parish Council Liaison meeting
 - h. NATS
 - i. Kingsferry Wharf
 - j. NLGEP
15. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
16. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
17. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

18. To consider the following planning applications:
- a. Any applications received after the date of the agenda being sent out
 - b. Planning Applications
 - c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2024/1084	Notice of intention to fell a pine tree within Burton upon Stather's conservation area at Tyr Fryn, Todds Lane, BUS	Permission granted
PA/2023/1636	Planning appeal decision for the development of 1 x new dwelling on land at 1 The Avenue, BUS	Planning appeal dismissed
PA/2024/1063	Outline planning permission for a residential development of up to four dwellings with appearance, landscaping and scale reserved for subsequent consideration at land to the rear of 7-19 Normanby Road, Thealby	Refused

19. Finance:
- a. To approve the invoice from Distorted Thinking for making sure the website complies with the new government regulations WCAG 2.2 AA and include councillor profiles
 - b. To receive a verbal report on the changes to the Lloyds current account and resolve any actions arising
 - c. To receive the quarterly review
 - d. To approve expenditure from earmarked reserves
 - e. To consider and approve current income and expenditure
 - f. Monthly balances on accounts and unrepresented cheques in the accounting period
 - g. To approve payment of accounts and receipts and any other outstanding payments

20. Closed session: to resolve to go into closed session to discuss staff matters

C E Brent
 Candace Brent
 Clerk to Burton upon Stather Parish Council
 13th November 2024