



BURTON UPON STATHER PARISH COUNCIL
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Parish Clerk: Candace Brent

Notice is hereby given that the Full Council of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 3RD SEPTEMBER 2024 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 16th July 2024
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. To receive an update on the Christmas tree lights and resolve any actions arising
9. To consider improving the biodiversity net gain in the parish and resolve any actions arising
10. Review of the Emergency Plan and resolve any actions arising
11. NPPF consultation: to receive a draft response and resolve to forward it to NALC
12. Community Governance Review: to consider NLC recommendation to reduce the number of Councillors to nine and resolve a response to the consultation
13. Insurance Renewal: to receive a verbal report on the renewal fee and resolve any actions arising
14. Review of the following policies:
 - a. Disciplinary Policy & Procedure
 - b. Grievance Policy & Procedure
 - c. Memorial Management
15. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Burial ground
 - e. Allotments
 - f. Public Rights of Way/Footpaths/Burton Hills
 - g. Kingsferry Wharf
 - h. NLGEP
 - i. ERNLLCA district meeting
16. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
17. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
18. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
19. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out

b. Planning Applications

Planning Number	Application
PA/2024/912	Planning permission to erect boundary fences and gates at 4 Stather Road, BUS

c. Planning comments sent to NLC since the last meeting

Planning Number	Application	Comments
APP/Y2003/W/24/3346120	Planning appeal for outline planning permission to erect a new dwelling with all matters reserved for subsequent consideration at 1, The Avenue, BUS	Burton upon Stather Parish Council still agrees with the previous comments that it sent for this planning application and is pleased to see that North Lincolnshire Council supported it in its concerns with the new access point and its position. This access point would meet the highway on a blind bend opposite a junction which has the primary school entrance just a few metres from it. Visibility at this access point could be difficult for pedestrians using the footpath and vehicles leaving the site. The number of vehicles using this proposed entrance is not the issue, it is simply that an entrance would be placed in that position for even one vehicle to use. It is imperative that a site visit is made and this should be done during school dropping off and picking up. Representatives of the parish council would like to attend.

c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2024/562	Planning permission to erect a single storey side and rear extension at 9 Breydon Court, BUS	Permission granted
PA/2024/577	Planning permission to amend condition 1 of PA/2023/1712 namely to alter the position of the dwelling at 16, The Avenue, BUS	Permission granted
PA/2024/546	Planning permission to erect a two-storey extension to rear, single storey front extension, single storey side extension and the insertion of two windows within the first floor side elevations at The Forge, 2 Carr Lane, Thealby	Permission granted
PA/2024/78	Listed building consent to replace sash windows and door to the front elevation at 23 High Street, BUS	Permission granted

20. Finance:

- a. To receive the report on the quarterly review
- b. To approve expenditure from earmarked reserves
- c. To consider and approve current income and expenditure
- d. Monthly balances on accounts and unrepresented cheques in the accounting period
- e. To receive the list of payment of accounts and receipts in August as delegated to the Clerk in July
- f. To approve payment of accounts and receipts and any other outstanding payments

21. Closed session: to resolve to go into closed session to discuss staff matters

C E Brent

Candace Brent
 Clerk to Burton upon Stather Parish Council
 28th August 2024