

**BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 16TH JULY 2024 IN THE VILLAGE HALL**

Present:	Cllr P Pringle (Chair)	Cllr S Barnes	Cllr S Bull
	Cllr C Harber	Cllr S Nicholson	Cllr R Tuplin

Also present: the Clerk, Ward Cllr Marper and two residents

The meeting began at 7.00pm.

Public session

The residents were attending to find out the new name for the burial ground.

Ward Cllr Marper gave the following report. The NLC Live Well website promotes community groups and is free to advertise. The Park Wall side weed spraying is on the weed treatment programme and will take place as soon as possible. NLGEP closing date for submissions is 18th July. NLC Highways will try to get the drawings for the requested reduction in the speed limit outside Buron School done by September. The HGV weight limit signs are on order and NLC Highways is in discussions with the Police on suitable new signs for the A1077. Humber Carbon Capture Pipeline project is currently at non-statutory consultation stage. All the details of the proposed pipeline can be found on the project website www.nephccp.co.uk Comments must be made by 20th August. The route is planned north of Burton in the West Halton area but there is a temporary construction compound looking to be based at the industrial estate near Flixborough, so the parish council needs to be conscious of HGV movements and non-adherence to weight limits. There has been a request for limited time public car parking in the High Street area. There being no further questions, the meeting was opened at 7.12pm

24/117 Apologies for absence

Cllrs Mitchell, O’Roarty and Webber and Ward Cllrs Ogg and Rowson.

24/118 Declaration of interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

b. To note dispensations given to any member of the council in respect of the agenda items listed below.
Cllr Harber for the village hall.

24/119 Acceptance of minutes of the meeting held on Tuesday 18th June 2024

Members had received the draft minutes of the meeting held on Tuesday 18th June 2024 prior to the meeting. It was proposed by Cllr Harber, seconded by Cllr Nicholson and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

24/120 Clerk’s report

Members had received a report prior to the meeting. They were updated on the lithium-ion batteries campaign, and it was agreed that if the MP’s name was drawn in the ballot on 25th July, the Clerk would write to him asking him to adopt this bill. It was agreed the Clerk could attend the training and networking day on 5th December. Members agreed to put information on the Live Well website into the next newsletter.

It was agreed to move item 24/129d further up the agenda

24/129 Reports: to receive the following reports and resolve any actions arising:

d. Burial ground, to include the consideration to rename it

Members had received the results of the recent consultation at Burton in Bloom with the name ‘Serenity Gardens’ as the most popular. It was proposed by Cllr Nicholson, seconded by Cllr Harber and **RESOLVED** unanimously to rename it ‘Serenity Gardens Burial Ground’.

24/121 To consider and discuss any issues raised in the public session not covered on the agenda

Nothing to discuss

24/122 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. There was no correspondence to be resolved upon.

24/123 Councillors Forum: Councillors information exchange (10 minutes)

Cllr Harber mentioned that there was a pledge against violence towards women and it was agreed that the Clerk would investigate this further. Cllr Tuplin enquired about a noticeboard by the bench on Stather Road and it was agreed the Clerk would enquire with NLC Highways to see if one could be placed there. Cllr Nicholson enquired

about getting some further protection for the kerb near the wharf and it was agreed that the Clerk would check this with NLC Highways.

24/124 To receive an update on the Christmas tree lights and resolve any actions arising

Members were informed that if they wanted to increase the amount of Christmas lights this year, they would need to take the cost from general reserves. It was agreed that the Clerk would get quotes for lights and electricity for them, and that Council would make a decision at the next meeting.

7.28pm two members of the public left the meeting

24/125 To consider preparations for the passing of a prominent person in society and resolve any actions arising

Members discussed what to put in place for this occasion and it was agreed that the Clerk would make sure everything was sorted as requested.

24/126 To consider the request for Pass Wide & Slow signage and resolve any actions arising

Members agreed to ask NLC to install signage at the entrance of the villages and to place an advert in the next newsletter.

24/127 Humber Carbon Capture Pipeline: to receive a draft response to the consultation and resolve any actions arising

The Clerk read out a proposed response from the Parish Council to the consultation. It was proposed by Cllr Harper, seconded by Cllr Bull and **RESOLVED** unanimously to suspend Standing Orders so that Ward Cllr Marper could speak. Ward Cllr Marper mentioned that she was concerned that there would be a temporary construction compound near to Flixborough and that lorries would travel through Thealby to West Halton. Cllr Nicholson mentioned that it did not state in which form the CO2 would be when transported along the pipeline. It was agreed to add these comments to the Parish Council draft response as well as stating that the Parish Council did not feel that enough information had been given about the project. It was proposed by Cllr Harber, seconded by Cllr Bull and **RESOLVED** unanimously to reinstate Standing Orders.

7.45pm Ward Cllr Marper left the meeting

24/128 Review of the following policies:

- a. **Biodiversity**
- b. **Crime & Disorder**
- c. **ICT**
- d. **Media**

Members discussed the policies. The Clerk mentioned that the ICT policy required some amendments, and it was proposed by Cllr Harber, seconded by Cllr Barnes and **RESOLVED** unanimously to accept the review of these policies with the suggested amendments.

24/129 Reports: to receive the following reports and resolve any actions arising:

a. Burton Playing Fields

A resident had enquired about having a litter bin near to the flowerbed and it was agreed that the Clerk would get quotes for this. A resident had enquired about having no smoking signs by the children's play area. The Clerk would get quotes for signage at the play area to include 'no smoking'. She was arranging a meeting with the football club managers. The gate closer had been replaced and the annual check on the play equipment completed by NLC although the Clerk was waiting for the report. She was arranging a date to have the emergency bulkhead replaced at the pavilion. The 5 yr electrical inspection had not passed and it was agreed to get the work done so that the certificate could be issued. The Clerk would pay the invoice for the inspection and pay the outstanding amount for the repairs once they had been completed. Cllr Harber enquired about signage for dogs to be kept on leads and it was agreed that the Clerk would get a quote for them.

b. Village Hall Committee

Cllr Harber read out a report from the Chair of the management committee.

c. Thealby Play Area

The monkey challenge equipment had been installed and would be promoted on social media and in the newsletter.

d. Burial Ground, to include the consideration to rename it

This was discussed earlier in the meeting

e. Allotments

It was agreed that the Clerk would get quotes to cut the outside of the hedge. Normanby Estates will insert a ditch around the edge of the allotments which will feed across the public footpath into the dyke to help alleviate the flooding issues. The Clerk would be carrying out the next inspection on 30th July.

f. Public Rights of Way/Footpaths/Burton Hills

Cllr Tuplin mentioned that footpaths 169 & 170 were quite overgrown with brambles, and it was agreed to enquire with Normanby Estates about getting them cut back. Cllr Harber mentioned that the hedge on the corner of

Flixborough Road and Normanby Road was growing over the footpath, and it was agreed that the Clerk would write to the resident.

g. Kingsferry Wharf

Members were informed that the Clerk had been liaising with NLC to get the Speed Indicator Device (SID) moved from Wiltshire Ave to Stather Road. It had been agreed to install it on the verge opposite nos. 20 & 28. The Clerk had received the fees to move that SID and to have a new one reinstated onto the post, so she would apply to NLC community fund to for these costs and to purchase another SID.

h. NLGEP

There was no update since the decision is due on 18th July.

24/130 Grants:

a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising

Members were informed that the Clerk was arranging a date to have the footpath on the paddock resurfaced. The heritage group had agreed to remove the two benches by the memorial so that the work could be done and then reinstall them. They had asked about renovating the millennium bench and move it to opposite the memorial. Members were informed that at the Burton in Bloom fete, cars had been allowed to park on the paddock. After a discussion, it was agreed that the Clerk would write to Burton in Bloom asking that in the future cars should only be allowed on the grass to unload and reload and should be removed from the paddock by 11.30am for health and safety reasons since there was no traffic management policy in place. Likewise, the ice cream van and sound system vehicle should be stationary on the field by 11.30am.

b. to consider the grant request to help with supplies and costs for volunteer work in Uganda

Members discussed the grant aid application, but since the Parish Council cannot give grants to individuals and the grant policy states it should be beneficial for residents of the parish, it was agreed that legislation did not allow to award this grant. It was agreed to invite the applicant to write an article for the next newsletter and requesting support for this charity.

24/131 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the 5 yr electrical inspection had been carried out at the office and the Clerk was waiting for the report. The tractor was currently out of action and being repaired.

24/132 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members were informed that Ward Cllr Marper had checked with the Land Registry and the land opposite the paddock was owned by the neighbouring resident. The Clerk was getting a quote for a plaque to be installed by the tree opposite the paddock. Cllr Harber mentioned the resurfacing of the road at Thealby and asked if it could be moved up the job list due to the extra traffic using that route. The Clerk would ask Ward Cllr Marper about this. Cllr Nicholson mentioned about the road surface on Darby Road, (which the Clerk had already reported to NLC) and on the High Street. It was agreed that the Clerk would report this as well. Cllr Bull mentioned that a branch had fallen close to the road on Wood Top and it was agreed that the Clerk would inform Normanby Estates.

24/133 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

Planning Number	Application	Comments
PA/2024/813	Notification of proposed work to fell 1 Willow tree and 1 pine tree within Normanby conservation area at Ironstone Lodge, Main Street, Normanby	Members were concerned about the need to fell the trees and wondered why they could not be pruned instead
PA/2024/726	Listed building consent to repair the chimney stack at The Old Vicarage, Churchgate, BUS	No comments

An application for a variation to the premises licence at Burton Newmarket, High Street, Burton upon Stather had been received from NLC. A discussion took place regarding the changes requested. It was proposed by Cllr Bull, seconded by Cllr Harber and **RESOLVED** unanimously to recommend to NLC that the opening hours should remain the same as they currently are and to mention a recent event when the village hall was hired and residents were disturbed. Extended opening hours which would include the sale of alcohol could be antisocial for the neighbouring residents. It was proposed by Cllr Nicholson, seconded by Cllr Tuplin and **RESOLVED** unanimously to suggest opening on Christmas Day for four hours and the current Sunday opening hours to be recommended for Good Friday.

b. Planning applications

Planning Number	Application	Comments
PA/2024/758	Planning permission to erect a detached	Members objected to this planning application for the following reasons: <ul style="list-style-type: none"> It is not in keeping with the area and is too large for the site

	garage at 26 High Street, BUS	<ul style="list-style-type: none"> • It will affect the conservation area • There will be loss of light to properties in Breydon Court and it will cause overshadowing • Extra traffic into Breydon Court due to their being at least three vehicles stored in the garage • It would have an impact on the residents of Breydon Court
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c. Planning decisions made by NLC

Planning Number	Application	Decision
PA/2024/624	Notice of intention to trim hanging branches of the yew and conifer trees away from the drive and stables at Ivy Cottage, 6 Main Street, Normanby	Permission granted

24/134 Finance:

- a. To approve expenditure from earmarked reserves**
It was proposed by Cllr Harber, seconded by Cllr Barnes and **RESOLVED** unanimously to take £1,536.98 from earmarked reserves to pay the Farmstar invoice
- b. To resolve the Clerk to pay the August invoices and transfer funding from the Barclays savings account to the Barclays current account to a maximum of £15,000**
It was proposed by Cllr Harber, seconded by Cllr Barnes and **RESOLVED** unanimously to transfer a maximum of £15,000 so that the Clerk could pay the invoices on the 3rd Tuesday in August
- c. To consider and approve current income and expenditure**
The Clerk went through the income and expenditure so far for the financial year. There were no questions, and they were approved by the Council
- d. Monthly balances on accounts and unrepresented cheques in the accounting period**
The Clerk went through the balances of the accounts.
- e. To approve payment of accounts and receipts and any other outstanding payments**
It was proposed by Cllr Harber, seconded by Cllr Barnes and **RESOLVED** unanimously to pay the invoices for July. It was proposed by Cllr Harber, seconded by Cllr Bull and **RESOLVED** unanimously to transfer £10,000 from Lloyds current and £17,000 from the Barclays savings account to the Barclays current accounts so that the invoices could be paid.

Company	GROSS	Reason
Employees	2973.93	July salary
HMRC	706.34	July tax/NI
ERPF	897.38	July pension
EE	25.69	clerk's mobile (DD)
Employee	33.60	Travel expenses
Employee	12.95	Travel expenses
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	Mole removal
Barclaycard	415.99	GMO phone/fuel/weed killer /line paint
J Crowston	115.00	Pavilion/office cleaning
Farmstar	1844.37	Tractor repairs
T Rowbotham	90.00	Litter pick
Scunthorpe Lawnmowers	78.80	repairs to blower
British Gas	32.05	office electricity June
Burton in Bloom	1200.00	Grant
Yards Apart	2188.95	grass verge cutting (grant funded)
Wave	22.16	Pavilion water
ERNLLCA	36.00	Crisis communication training
Finding Fitness Ltd	15600.00	2 x monkey challenge wall (grant funded)
British Gas	66.92	Pavilion electricity - June
MacKay	146.16	diesel
Horizon	646.80	EICR check/work required at pavilion
ERNLLCA	505.00	Playground inspection training
	27738.09	

There being no further business the meeting was closed at 8.41pm. The next scheduled meeting will be held on Tuesday 3rd September 2024 at the Village Hall at 7pm.

Chair's signature.....

Date.....

Full Council

Tuesday 16th July 2024

Initials.....