



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
email: clerk@burtonuponstatherparishcouncil.gov.uk
tel: 01724 489981 mobile: 07982 265914



Parish Clerk: Candace Brent

Notice is hereby given that the Full Council of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 18th JUNE 2024 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 21st May 2024
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Approval and signing of the Annual Governance and Accountability Return 2023/2024:
 - a. To receive the Internal Auditors Report
 - b. Approval and signing of the Annual Governance Statement
 - c. Approval and signing of the Accounting Statements
 - d. To agree the publication dates of the period for the exercise of public rights
9. To consider installing energy efficient products to council buildings using the Community Energy Fund and resolve any actions arising
10. To receive a draft response to the NLC gypsy and traveller site consultation and resolve any actions arising
11. To receive quotes for Christmas tree lights for the paddock tree and resolve any actions arising
12. To receive quotes for an internal auditor and resolve any actions arising
13. Review of:
 - a. Financial Regulations
 - b. Financial Reserves
 - c. Community Engagement
 - d. Councillor Co-option
14. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields to include an update on the storage container
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Burial ground
 - e. Allotments
 - f. Public Rights of Way/Footpaths/Burton Hills
 - g. Kingsferry Wharf
 - h. NLGEP
 - i. NLC District committee
15. Grants:
 - a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
 - b. to receive the Parish Council grant application from Burton in Bloom and resolve any actions arising
 - c. to receive the Grange Windfarm grant application from Burton in Bloom and resolve any actions arising

- 16. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
- 17. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
- 18. To consider the following planning applications:

- a. Any applications received after the date of the agenda being sent out
- b. Planning Applications

Planning Number	Application

- c. Planning comments sent to NLC since the last meeting

Planning Number	Application	Comments
PA/2024/624	Notification of proposed work to yew trees and conifers within Normanby's conservation area at Ivy Cottage, 6 Main Street, Normanby	No concerns or comments

- d. Planning decisions made by NLC

Planning Number	Application	Decision

- 19. Finance:
 - a. To approve expenditure from earmarked reserves
 - b. To resolve moving £20 budget from chairs allowance to S137
 - c. To consider and approve current income and expenditure
 - d. Monthly balances on accounts and unrepresented cheques in the accounting period
 - e. To approve payment of accounts and receipts and any other outstanding payments

- 20. Closed session: To discuss staff matters

C E Brent

Candace Brent
 Clerk to Burton upon Stather Parish Council
 11th June 2024