



BURTON UPON STATHER PARISH COUNCIL
 The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Full Council Meeting of BURTON UPON STATHER PARISH COUNCIL
 Will be held on **TUESDAY 19th DECEMBER 2023** at **7.00pm**
 At the Village Hall, Todds Lane, Burton upon Stather
 when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 21st November 2023
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Review/adoption of the following policies:
 - a. Health and Safety
 - b. Social Media
 - c. Recording of Meetings
 - d. Management of Transferable Data
9. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Burial ground
 - e. Allotments
 - f. Public Rights of Way/Footpaths/Burton Hills
 - g. Kingsferry Wharf
10. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
11. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
12. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
13. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out
 - b. Planning Applications

Planning Number	Application
PA/2023/1852	Planning permission to replace sash windows and front door to front elevation at 23 High Street, BUS

c. Planning decisions made by NLC

Planning Number	Application	NLC Decision
PA/2023/1630	Planning permission for a single storey front extension at 16 The Avenue, BUS	Permission granted

14. Finance:

- a. Budget: to receive and resolve to accept draft budget for 2024/25
- b. Precept: to resolve the precept for 2024/25
- c. To consider and approve current income and expenditure
- d. Monthly balances on accounts and unpresented cheques in the accounting period
- e. To approve payment of accounts and receipts and any other outstanding payments

15. Closed session: to resolve to go into closed session:

- a. To discuss staff matters

C E Brent

Candace Brent
Clerk to Burton upon Stather Parish Council
13th December 2023