



BURTON UPON STATHER PARISH COUNCIL
 The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Full Council Meeting of BURTON UPON STATHER PARISH COUNCIL
 Will be held on **TUESDAY 17th October 2023 at 7.00pm**
 At the Village Hall, Todds Lane, Burton upon Stather
 when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 5th September 2023
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Action Plan: to review and update the three-year plan and resolve any actions arising
9. Community Speed watch: to receive an update on resident interest and resolve any actions arising
10. To receive a verbal update on the planting of wildflower verges and resolve any actions arising
11. Review/adoption of the following policies:
 - a. CCTV
 - b. Volunteer
 - c. Risk Management Assessment
12. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Burial ground
 - e. Allotments
 - f. Public Rights of Way/Footpaths/Burton Hills
13. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
14. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
16. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out
 - b. Planning Applications

Planning Number	Application	Comments given to NLC
PA/2023/1630	Planning permission for single storey front extension at 16, The Avenue, BUS	
	c. Planning comments submitted to NLC since the last Council meeting	
PA/2023/1563	Planning permission to erect an upgrade electrical substation at Brookside Caravan Park, Stather Road, BUS	No concerns

d. Planning decisions made by NLC

Planning Number	Application	NLC Decision
PA/2023/1384	Planning permission to erect a single-storey front,side and rear extensions at 1, The Avenue, BUS	Permission granted

17. Finance:

- a. Budget: to receive a draft budget and consider any amendments
- b. External Audit: to receive a verbal report and accept the conclusion of audit
- c. To consider and approve current income and expenditure
- d. Monthly balances on accounts and unrepresented cheques in the accounting period
- e. To approve payment of accounts and receipts and any other outstanding payments

18. Closed session: to resolve to go into closed session and discuss staff matters

C E Brent

Candace Brent
Clerk to Burton upon Stather Parish Council
11th October 2023