



**BURTON UPON STATHER PARISH COUNCIL**  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Full Council Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **TUESDAY 18<sup>th</sup> July 2023 at 7.00pm**  
At the Village Hall, Todds Lane, Burton upon Stather  
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

## Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.  
Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 20<sup>th</sup> June 2023
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. ERNLLCA AGM: to receive and resolve a draft motion to be submitted to the AGM
9. D-Day commemorations: to discuss whether to arrange an event and resolve any actions arising
10. To consider the purchase of a mobile phone for the Ground's Maintenance Operative and resolve any actions arising
11. Burton in Bloom: to receive the consultation results and resolve any actions arising
12. Review/Adoption of the following policies:
  - a. Disciplinary Procedure
  - b. Disciplinary Hearing Procedure
  - c. Grievance Procedure
  - d. Grievance Hearing Procedure
13. Reports: to receive the following reports and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Burial ground
  - e. Allotments
  - f. Public Rights of Way/Footpaths/Burton Hills
  - g. Youth Council
  - h. NATs
14. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
15. Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising
16. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
17. To consider the following planning applications:
  - a. Any applications received after the date of the agenda being sent out
  - b. Planning Applications

c. Planning decisions made by NLC

<b>Planning Number</b>	<b>Application</b>	<b>NLC Decision</b>
PA/2022/2152	Planninng permission for the retention of 1800mm high timber waney edge fencing, fence posts and gate at Sheffield Arms, High Street, BUS	Permission granted

18. Finance:

- a. To receive the quarterly financial review report
- b. To delegate to the Clerk the payment on 16<sup>th</sup> August of invoices received by that date
- c. To consider and approve current income and expenditure
- d. Monthly balances on accounts and unrepresented cheques in the accounting period
- e. To approve payment of accounts and receipts and any other outstanding payments

*C E Brent*

Candace Brent  
Clerk to Burton upon Stather Parish Council  
12<sup>th</sup> July 2023