



**BURTON UPON STATHER PARISH COUNCIL**  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **TUESDAY 18<sup>th</sup> April 2023 at 7.00pm**  
At the Village Hall, Todds Lane, Burton upon Stather  
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

## Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.  
Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 21<sup>st</sup> March 2023
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Emergency plan: to receive the completed questionnaire and resolve to agree it
9. Cyber Essentials Certification: to discuss whether to apply for this and resolve any actions arising
10. Infrastructure Levy Consultation: to resolve a response to the consultation
11. Annual Parish Meeting (24/5/23): to receive an update.
12. Coronation: to receive an update on the events over the weekend
13. Review of policies:
  - a. Community Engagement
  - b. New Councillor Privacy Notice
14. Reports: to receive the following reports and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Burial ground
  - e. Allotments
  - f. Public Rights of Way/Footpaths/Burton Hills
  - g. Youth Council
15. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
16. Maintenance in the Villages: To receive a verbal update on any maintenance issues and resolve any actions arising
17. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
18. To consider the following planning applications:
  - a. Any applications received after the date of the agenda being sent out
  - b. Planning Applications

Planning Number	Application
PA/2023/607	Notice of intention to fell a magnolia within Normanby's conservation area at 7 The Old Estate Yard, Normanby

c. Planning decisions made by NLC

<b>Planning Number</b>	<b>Application</b>	<b>Response</b>
PA/2023/93	Planning permission to erect a single-storey side & rear extension & convert garage to playroom at Allerdale, 33 Tee Lane, BUS	Permission granted
PA/2023/217	Permission to prune a liquidamber as T1 in and subject to Tree Preservation Order at 36 Main Street, Normanby	Permission granted

19. Finance:

- a. To consider and approve earmark reserves
- b. To consider and approve current income and expenditure
- c. Monthly balances on accounts and unrepresented cheques in the accounting period
- d. To approve payment of accounts and receipts and any other outstanding payments

*C E Brent*

Candace Brent  
Clerk to Burton upon Stather Parish Council  
12<sup>th</sup> April 2023