



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 17th January 2023 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 20th December 2022
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Annual Parish Meeting Awards: to resolve the promotion of these awards
9. NLGEP: update on the planning application progress
10. Review/acceptance of policies:
 - a. Councillor-Officer Protocol
 - b. Bereavement/Compassionate Leave
 - c. Equality & Diversity
 - d. Training
11. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby: Play Area & defibrillator
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Public Rights of Way/Footpaths/Burton Hills
 - h. Youth Council
12. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
13. Maintenance in the Villages:
 - a. To receive a verbal update on any maintenance issues and resolve any actions arising
 - b. To receive draft extended contracts for Burton Hills maintenance & the grass verge cutting
14. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
15. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out
 - b. Planning Applications

Planning Number	Application
PA/2022/2152 Retrospective Application	Planning permission to erect a 1800mm high timber waney edge fencing, fence posts and gate

PA/2022/2196 Retrospective Application	Planning permission for installation of flat roof dormer window to rear at 7, The Old Estate Yard, Normanby
PA/2022/2214	Planning permission to erect a single-storey rear extension at 30a High Street, BUS

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/1162	To erect a dwelling with all matters reserved for subsequent consideration at former 32 Stather Road, BUS	Permission granted

16. Finance:

- a. To consider and approve current income and expenditure
- b. Monthly balances on accounts and unrepresented cheques in the accounting period
- c. To approve payment of accounts and receipts and any other outstanding payments

C E Brent

Candace Brent

Clerk to Burton upon Stather Parish Council

11th January 2023