

BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
Tuesday 15th November 2022 in the Village Hall

Present: Cllr J Mitchell (Chair) Cllr P Bell Cllr S Bull Cllr E Evans
 Cllr D Faulks Cllr W Johnston Cllr S Nicholson Cllr R Webber

Also present: the Clerk, and Ward Cllrs Marper & Ogg

Since neither the Chair nor Vice Chair were present, it was proposed by Cllr Webber, seconded by Cllr Bell and **RESOLVED** unanimously that Cllr Mitchell should chair the meeting. Cllr Mitchell moved to the Chair's seat.

The meeting began at 7.00pm

Public session

Cllr Ogg mentioned that the road surface had been done on Thealby Lane

7.03pm Cllr Johnston joined the meeting

He mentioned that if the Parish Council purchased a defibrillator for Thealby, it could apply to the community grants for half the cost and Cllr Ogg understood that NLC would install it. Cllr Marper had attended the preliminary meeting for the NLGEP hearing. There was still much fly tipping at Wood Bottom. Cllr Ogg mentioned that it had been agreed a few years ago to install a gate but there was a problem regarding a gas pipe. He had asked the NLC legal department to look into this.

There being no further comments or questions, the meeting was opened at 7.09pm.

22/147 Apologies for absence

Apologies were received from Cllrs Harber, Pringle and Whittaker. Cllr Collinson is on an agreed sabbatical until January 2023. Also, apologies received from Ward Cllr Rowson.

7.10pm Cllr Marper joined the meeting. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to suspend Standing Orders so that Cllr Marper could give a report.

Cllr Marper gave an update on the preliminary meeting at the NLGEP hearing. She also mentioned that NLC were checking the suitability of the suggested speed sign sites.

7.15pm it was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** unanimously to reinstate Standing Orders.

22/148 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Mitchell declared an interest in items 22/161b and 22/164d.

b. To note dispensations given to any member of the council in respect of the agenda items listed below
 Cllrs Faulks and Johnston for the Village Hall.

22/149 Acceptance of minutes for the meeting held on Tuesday 18th October 2022

Members had received the draft minutes of the meeting held on Tuesday 18th October 2022 prior to the meeting. It was proposed by Cllr Bell, seconded by Cllr Evans and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Mitchell duly signed the minutes.

22/150 Clerk's report

Members had received a report prior to the meeting. They were informed that the person who was unhappy with their newsletter advert had requested to speak with a councillor. After a discussion it was proposed by Cllr Webber, seconded by Cllr Bell and **RESOLVED** with 6 for and 2 against, to give the refund of £20 for the original advert. Members were informed that Lindsey Lodge Hospice Festival of Lights gave members of the public the opportunity to hang a decoration on the Christmas tree in memory of a loved one in return for a donation to the hospice. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to have this available at the Parish Council stall at the Christmas market. It was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** unanimously to charge NLC £50 to site a caravan at Thealby Play Area for the polling station on 4th May 2023.

22/151 To consider and discuss any issues raised in the public session not covered on the agenda

None

22/152 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Quickline	Gigabit Broadband Voucher Scheme.	It was agreed to currently not sign up and stay with the current provider

Seeds of Change	Help with the campaign for the NLGEP. There is an introductory meeting via Zoom on 29/11/22	Noted
Boundary Commission for England	2023 Boundary Review	Noted
NLC	Submission of the North Lincolnshire Local Plan (2020-2038)	It was agreed to email the request to be notified should any hearings take place

22/153 Councillor's Forum: Councillor's information exchange (10 minutes)

Cllr Mitchell informed the members that a resident had told him of a telegraph pole that had been sited on their land without permission. It was agreed the Clerk would mention this to Quickline.

22/154 NLGEP: update on the preliminary meeting and the examination deadlines and to resolve any actions arising

Cllr Nicholson updated the members on the preliminary meeting. It was agreed that the Parish Council would request an open floor hearing. The Clerk was asked to draw up a draft response for the next consultation deadline, which would include matters on the environment, geology and flooding and be emailed to Councillors prior to being submitted.

22/155 Humber Pipeline Consultation: to receive a verbal report on the consultation and resolve any actions arising

Cllr Nicholson was concerned since there was currently no economic way to a capture carbon. It was agreed to note this consultation since the pipeline would not be passing through or near the parish.

22/156 King's Coronation: to receive an update on the community group meeting and resolve any actions arising

Members were informed that the group had provisionally suggested a picnic on the playing field on Sunday 7th May 2023. It was hoped that the local community groups would help with this. The primary school would arrange for artwork on display at the pavilion over the weekend, a treasure hunt around the village and a fancy dress parade on the Sunday from the school to the playing field. The next meeting would be held on 25th January 2023 at 7pm in the pavilion. The Clerk would apply for a BBMF fly past on the Sunday.

22/157 Budget: to receive a draft budget and consider any amendments to it.

Members had received a draft budget prior the meeting. The Clerk mentioned some amendments and it was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to accept the draft budget with the amendments.

22/158 Review/acceptance of policies:

- a. Standing Orders
- b. Management of Transferable Data
- c. Recording of Meetings
- d. Social Media

Members reviewed the above policies and were informed that mandatory updates had been received for the Standing Orders. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to accept the reviews of these policies, with the amendments to the Standing Orders.

22/159 Reports:

a. Burton Playing Fields

Members had received the notes from a meeting held between Burton United Football Club and Cllrs Bull & Johnston. There were concerns regarding the chafer grubs and the Clerk had arranged for a specialist to visit the playing field. It was agreed to arrange a meeting with the football club and Cllrs Bull, Johnston, Mitchell and Nicholson agreed to attend. The Clerk had received a response from the dog warden regarding the incident on the playing field between a young person and a dog. Although this was a police matter the Public Space Protection Order is up for renewal in two years' time, but currently there were few issues reported regarding dogs on the playing field. A discussion took place regarding dogs on the field and it was agreed to advertise that any issues should be reported directly to the dog warden at NLC via the main reception/customer services.

The Grounds Maintenance Operative had asked to place paving slabs at the top of the mound by the slide and near one of the gates to the children's play equipment, where the soil was eroding away. Members agreed for this work to be done.

b. Village Hall Committee

Cllr Faulks updated the members on the quotes for the work that needed to be carried out. Two contractors had visited the village hall but only one had provided a quote. He would ask another builder to consider quoting for the work.

c. Thealby: Play Area and defibrillator

Members were informed that Overhall's had agreed in principle to have a defibrillator fitted on one of its buildings in Thealby. It was proposed by Cllr Webber, seconded by Cllr Johnston and **RESOLVED** unanimously that the Clerk would apply to NLC for a grant to cover half the cost of the defibrillator. It was understood that NLC would install it.

d. Facebook

Nothing to report

e. Burial Ground

Members were informed that an interment of ashes had taken place in the natural burial ground and there had been one grave reservation. The Clerk mentioned a bench that would be suitable to replace the one at the burial ground and it was agreed to apply to Grange Windfarm for a grant.

f. Allotments

Members were informed that the allotment renewals were coming in. The Clerk had received some enquiries from the Allotment Association. Cllr Nicholson mentioned that Normanby Estates was still looking into the flooding in the corner of the allotments. It was proposed by Cllr Webber, seconded Cllr Nicholson and **RESOLVED** unanimously to agree the replacement water taps and keys asking for the association to contribute 50% of the cost.

g. Public Rights of Way/Footpaths/Burton Hills

Members were informed that Alkborough Parish Council would be continuing to cut the PROW's from 2023-2026. The Clerk was in contact with the contractor regarding the dyke on Burton Hills

h. Youth Council

Members were informed that the Youth Council had held a Halloween party for the community and were hoping to have a film night in the new year.

i. Newsletter

Members were informed that the newsletter would be collected from the printers in the next few days and be ready for delivery.

22/160 Grants:

a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising.

Members were informed that an application had been made to NLC In Bloom grant for the saplings for the burial ground and Burton in Bloom had applied to the same grant for plants in the border on the playing field. NLC may decide to pay the grants in one lump sum and it had been agreed to pay this to the Parish Council who would pay any relevant invoices for Burton in Bloom.

b. To receive a verbal update on the grant application from Normanby Park Sport & Activity Club and resolve any actions arising

Cllr Mitchell updated the members on his meeting with the cricket club regarding its grant application. Members would like to have it confirmed as to who is responsible for the trees on this land, since it was believed that Normanby Estates may be responsible.

8.15pm Cllr Marper left the meeting

22/161 Maintenance in the Villages:

a. To receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the application to raise the crown of the ash tree on Burton Hills had been submitted to NLC and a quote had been received for the work. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to accept the quote and get the work done once permission had been given by NLC. Members were shown designs for a sign at the skatepark and the replacement design for Normanby village sign. It was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** unanimously to accept this quote. The Grounds Maintenance Operative required an aluminium ladder, and it was agreed that the Clerk would apply to Grange Windfarm for a grant. The Clerk had submitted a planning application for the ramp handrail outside the parish office, but it had been returned due to not all the information being accepted. It was proposed by Cllr Webber, seconded by Cllr Johnston and **RESOLVED** unanimously to use professional services to submit the extra documents at a fee of £100.

b. To discuss the contracts with Baa Yuma Partnership & Distorted Thinking due for renewal and resolve any actions arising

Members were informed that the contracts for these two companies concluded in April 2023. They had been given the increased costs and asked if they would like to renew them. Baa Yuma Partnership had mentioned that there was only one more year of work required on the hills, but Distorted Thinking's contract would be renewed for three years. It was proposed by Cllr Faulks, seconded by Cllr Webber and **RESOLVED** unanimously to issue a one-year contract to Baa Yuma Partnership and a three-year contract to Distorted Thinking. The Clerk would draw up draft contract renewals.

22/162 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members were informed that the Clerk had requested double yellow lines on the top corner of Stather Road and the junction of Barnston Way/Normanby Road. A police inspector had responded to the recent letter regarding the NATS meeting and Cllr Pringle would speak with them, including mentioning the vehicles parked on the Barnston Way junction. Cllr Webber asked if there were any plans for the road surface on Wood Top that had been marked out, but since Cllr Marper was to investigate this, the Clerk was asked to enquire with her.

22/163 To consider the following planning applications:

a. Any applications from the date of the Agenda being sent out

Planning Number	Application	Response
PA/2022/2004	Planning permission for single storey side and first floor extensions at 35 Holme Drive, BUS	No concerns

b. Planning Applications

Planning Number	Application	Response
PA/2022/1891	Application to fell a horse chestnut, identified as being with G3 of the Tree Preservation (Burton upon Stather) Order 1961 at 11 Holme Drive, BUS	No comment
PA/2022/1925	Application to crown lift an ash tree, identified as being T1 of the tree preservation (Western boundary of Cliff Drive, BUS) order 2000 on land to the rear of 11 Ashdown Close, BUS	No comment

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/1394	Approval of matters reserved for subsequent approval by outline planning permission PA/2022/736 dated 05/08/2019 namely the appearance, landscaping, layout and scale to erect a detached dwelling at land east of 16 The Avenue, BUS	Permission granted
PA/2022/1825	Notification of intention to remove a conifer tree within Normanby's conservation area, at 3 Main Street, Normanby	Permission granted
PA/2022/1715	Application to prune a beech and horse chestnut, subject to and within G1 & G2 respectively of the Tree Preservation Order at 6 Glebe Close, BUS	Permission granted
PA/2022/1725	Application to prune 2 x beech trees, subject to and within G1 of the Tree Preservation Order at 4 Glebe Close, BUS	Permission granted
PA/2022/1462	Planning Application to vary condition 4 of PA/2022/774 so that no caravan on the application site shall be occupied between 03/01 & 03/03 at Brookside Caravan Park, BUS	Permission granted

8.25pm Cllr Ogg left the meeting

22/164 Finance:

a. Quarterly Review: to receive a report on the recent review

Members had received a report prior to the meeting. There were no questions

b. To consider and approve current income and expenditure

The Clerk explained expenditure against the budget. There were no questions on the reports

c. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the balances of the accounts.

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to pay the invoices for November. It was proposed by Cllr Webber, seconded by Cllr Johnston and **RESOLVED** unanimously to transfer £7,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

HMRC	287.95	Oct Tax/NI
ERPF	626.69	Oct Pension
Employees	2231.77	Oct Salary
EE	16.36	clerk's telephone
Employee	164.95	bungee cords/drive shaft/loppers
Barclaycard	330.93	Timber/line paint/mob ph/stamps/toilet rolls
Pestcotek	100.00	Mole removal
J Crowston	72.00	Pavilion/office cleaning
ERNLLCA	108.00	Planning training (x 2 invoices)
Hygiene Hub	35.97	bleach (x2)
Baa Yuma Partnership	600.00	Burton Hills maintenance
Yards Apart	1989.96	Grass verge cutting
Yards Apart	96.00	Diesel
Instantprint	395.00	Newsletter printing
BAPP	178.72	PPE/drill bits
Screwfix	129.99	Office replacement heater
Wave	13.79	Office water
Utility Warehouse	219.02	Electricity/gas/broadband
Hygiene Hub	23.98	Bleach
	7621.08	

22/165 Personnel:

a. To receive the minutes from the personnel committee meeting

Members had received the personnel committee meeting minutes prior to the meeting. There were no questions asked

b. To resolve to go into Closed session to receive the recommendations on staff salaries

It was proposed by Cllr Webber seconded by Cllr Faulks and **RESOLVED** unanimously to take agenda item 22/165 into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to receive updates on items that contained information of a confidential nature. The Personnel committee had recommended to increase the Clerks and Grounds Maintenance Operatives salaries from April 2023 so that it could be included in the draft budget. It was proposed by Cllr Bell, seconded by Cllr Nicholson and **RESOLVED** unanimously to accept these recommendations. It was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** unanimously to come out of closed session.

There being no further business the meeting was closed at 8.32pm. The next scheduled meeting will be held on Tuesday 20th December 2022 at the Village Hall at 7pm.

Chair's signature.....

Date.....