



BURTON UPON STATHER PARISH COUNCIL
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 18th October 2022 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Parish Councillor Co-option
4. Acceptance of minutes of the meeting held on Tuesday 6th September 2022
5. Clerk's report
6. To consider and discuss any issues raised in the public session not covered on the agenda
7. Correspondence to be noted and resolved upon
8. Councillor's Forum: Councillor's information exchange (10 minutes)
9. Playing Field Pavilion: to receive a report on responses to lease the building
10. Kings Coronation: to consider how to celebrate the occasion and resolve any actions arising
11. Action Plan: to suggest projects to be added to the three-year plan
12. Review/acceptance of policies
 - a. GDPR Forms that haven't been updated
 - b. Dignity at Work
 - c. Document Retention
 - d. Lone Worker
 - e. Member/Officer Protocol
13. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby: Play Area & defibrillator
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Public Rights of Way/Footpaths/Burton Hills
 - h. Youth Council
 - i. Newsletter
14. Grants:
 - a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
 - b. to receive grant aid applications and resolve any actions arising
15. Maintenance in the Villages: To receive a verbal update on any maintenance issues and resolve any actions arising
16. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
17. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out

b. Planning Applications

Planning Number	Application
PA/2022/1725	Application to prune 2 x beech trees, subject to & within G1 of the Tree Preservation (Burton upon Stather) Order 1961 at 4 Glebe Close, BUS
PA/2022/1715	Application to prune a Beech and Horse Chestnut, subject to & within G1 and G2 respectively of the Tree Preservation (Burton Upon Stather) Order 1961 at 6 Glebe Close, BUS
PA/2022/1755	Planning permission to erect two-storey extensions and alterations including partial demolition of the existing house at Glebe House, 25 St Andrews Drive, BUS
PA/2022/1825	Notification of intention to remove a conifer within Normanby's conservation area at 3 Main Street, Normanby

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/1424	Approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application to erect a dwelling at land rear of 17 Normanby Road, Burton upon Stather, DN15 9EZ	Permission granted
PA/2022/1611	Notice of intention to undertake pruning on two silver birch and a rowan all within Normanby's conservation area at 16 The Old Estate Yard, Normanby	Approved
PA/2022/1293	To vary conditions 3 & 9 of planning permission PA/2019/830 to amend the end date for the development at Roxby Landfill Site	Permission granted

18. Finance:

- a. Budget – to receive a draft budget and consider any amendments to it.
- b. To consider and approve current income and expenditure
- c. Monthly balances on accounts and unrepresented cheques in the accounting period
- d. To approve payment of accounts and receipts and any other outstanding payments

19. Closed session: to receive recommendations on staff salaries from the personnel committee

C E Brent

Candace Brent

Clerk to Burton upon Stather Parish Council

12th October 2022