



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 6th September 2022 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Parish Councillor Co-option
4. Acceptance of minutes of the meeting held on Tuesday 21st June 2022
5. Clerk's report
6. To consider and discuss any issues raised in the public session not covered on the agenda
7. Correspondence to be noted and resolved upon
8. Councillor's Forum: Councillor's information exchange (10 minutes)
9. Village Green Application: to receive an update on registering the paddock and resolve any actions arising
10. Quickline: to receive a report on the site visit held on 4th July 2022 and meeting on 16th August 2022
11. Playing Field Pavilion: to receive a verbal report on the working group meeting held on 22nd August 2022
12. NLGEP: to receive a report from the working group meetings held on 1st, 18th & 30th August 2022 and resolve any actions arising
13. Action Plan: to review and update the three-year plan and resolve any actions arising
14. To decide whether to pass a resolution to sign up to the civility and respect pledge and resolve if agreed
15. Review/acceptance of policies
 - a. Volunteer
 - b. CCTV
 - c. Disciplinary Procedure
 - d. Disciplinary Hearing Procedure
 - e. Grievance Procedure
 - f. Grievance Hearing Procedure
16. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Public Rights of Way/Footpaths/Burton Hills
 - h. Youth Council
 - i. ERNLLCA North Lincolnshire District Committee
 - j. NATS
17. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
18. Maintenance in the Villages: To receive a verbal update on any maintenance issues and resolve any actions arising

19. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them and to include:
- Quiet Lanes in the parish similar to those adopted in Suffolk
20. To consider the following planning applications:
- Any applications received after the date of the agenda being sent out
 - Planning Applications

Planning Number	Application
PA/2022/1462	Planning application to vary condition 4 of PA/2022/774 so that no caravan on the application site shall be occupied between 03 January and 03 March at Brookside Caravan Park, Stather Road, Burton upon Stather, DN15 9DH
PA/2022/1478	Application to vary condition 2 of PA/2019/1839 namely to change double garage to triple garage land adjacent to 30 High Street, Burton Upon Stather
PA/2022/1293	Planning permission to vary condition 5 of planning permission PA/2019/830 namely to allow for the unloading of trains beyond the approved operating hours at Roxby Landfill Site, Winterton Road, Roxby, DN15 0BJ

c. Planning comments submitted to NLC since the last Council meeting

Planning Number	Application	Comments given to NLC
PA/2022/1113	Application to fell crown reduce a holly situated within Normanby's conservation area at Kilve House, 11 Main Street, Normanby	no comments as long as there are no concerns from the neighbours
PA/2022/1162	Application for approval of all reserved matters pursuant to application PA/2002/0516 dated 29/03/2005 for one dwelling at Former 32, Stather Road, BUS	no comments as long as there are no concerns from the neighbours
PA/2022/1164	Single storey rear extension, dormer roof extensions and alterations and two storey front extension at Green Trees, 12 Burton Road, Thealby	no comments as long as there are no concerns from the neighbours
PA/2022/1394	Reserved matters application at land east of 16 The Avenue, BUS	No comments
PA/2022/1424	Application for approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application PA/2019/1069 dated 01/10/2019 to erect a dwelling at and rear of 17 Normanby Road, Burton upon Stather, DN15 9EZ	No Comments

d. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/43	Planning permission to erect two-storey extensions and detached garage, and carry out internal alterations at 6 Glebe Close, BUS	Permission granted
PA/2022/881	Planning permission to erect a single storey rear extension and the conversion of the roof space to habitable use, to include a rear dormer at 9 Flixborough Road, BUS	Permission granted
PA/2022/1113	Application to fell crown reduce a holly situated within Normanby's conservation area at Kilve House, 11 Main Street, Normanby	Permission granted
PA/2022/774	Planning permission for change of use of land to permit the siting of static caravans (resubmission of PA/2020/1949) at Brookside Caravan Park, Stather Road, Burton upon Stather, DN15 9DH	Permission granted
PA/2022/1164	Planning permission to erect a single storey rear extension, dormer roof extensions and alterations and a two-storey front extension at 12 Burton Road, Thealby	Permission granted

21. Finance:

- To receive the report on the quarterly review
- To consider and approve current income and expenditure
- Monthly balances on accounts and unrepresented cheques in the accounting period
- To approve payment of accounts and receipts and any other outstanding payments

C E Brent

Candace Brent

Clerk to Burton upon Stather Parish Council

31st August 2022