

FULL COUNCIL MINUTES
Tuesday 18th January 2022 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr P Bell	Cllr M Collinson	Cllr W Johnston	Cllr S Nicholson	Cllr C Sharp	Cllr R Webber
		Cllr S Bull	Cllr D Faulks	Cllr J Mitchell	Cllr P Pringle	Cllr M Taylor	Cllr E Whittaker

Also present: the Clerk, 20 residents, Ward Cllr R Ogg and the Grounds Maintenance Operative

The meeting began at 7.15pm

Public session

The Grounds Maintenance Operative explained the work that he was doing on the hedge at the paddock. It had not been maintained for many years so the self-seeded wood had been removed and blackthorn/hawthorn would be planted to get it properly established again. Cllr Harber asked the residents to spread this amongst the community and thanked the Grounds Maintenance Operative for all the work he does

7.24pm the Grounds Maintenance Operative left the meeting

A resident mentioned that they were attending to witness the request from Burton Stather Heritage Group for the Parish Council's continued support in the pursuit of opening the riverside footpath.

Cllr Ogg wished everyone a Happy New Year and mentioned that Cllr Marper had updated the Clerk regarding the litter bins. He was still chasing the resurfacing of the High Street and Stather Road. The signage for the permissive path at Thealby would be installed at the end of the month and more trees would be planted alongside the Avenue as part of the forest school. Cllr Whittaker asked about the hedges along park wall side path from Lodge Lane, Flixborough to Burton and Cllr Ogg informed her that the Normanby Estates farm manager was looking into this. Cllr Webber mentioned the grit had been topped up on the bends at Wood Top. Cllr Ogg was looking into having the grit bin at the picnic area moved to the other side of the road. Cllr Harber invited Cllr Ogg to the next Youth Council meeting.

There being no further comments or questions, the meeting was opened at 7.29pm

22/1 Apologies for absence

Apologies were received from Ward Cllrs Marper and Rowson

22/2 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Mitchell declared an interest for item 22/11g (personal and prejudicial). Cllr Whittaker declared an interest for item 22/11a (personal and prejudicial)

b. To note dispensations given to any member of the council in respect of the agenda items listed below
 Cllrs Harber, Faulks, Johnston and Sharp for Village Hall.

22/3 Acceptance of minutes for the meeting held on Tuesday 21st December 2021

Members had received the draft minutes of the meeting held on Tuesday 21st December 2021 prior to the meeting. It was proposed by Cllr Pringle, seconded by Cllr Mitchell and **RESOLVED** with three abstentions that the minutes were a true and accurate record. The minutes were duly signed by Cllr Harber.

22/4 Clerk's report

Members had received a report prior to the meeting. The Clerk mentioned that there were volunteers in the Heritage Group willing to form a working group for Burton Hills. It was agreed to discuss this at the ground's maintenance agenda item. The memorial bench had been delivered. It was proposed by Cllr Nicholson, seconded by Cllr Johnston and **RESOLVED** unanimously that the Grounds Maintenance Operative could attend a chainsaw and tree cutting training course.

It was agreed to bring item 22/11g further up the agenda, so that the Riverside Footpath could be discussed.

7.33pm, Cllr Mitchell left the meeting

22/11 Reports: to receive the following report and resolve any actions arising

g. Public Rights of Way/Footpaths

Cllr Harber mentioned that Council had been asked to decide if it wanted to continue supporting the Heritage Group in its application for Riverside Footpath. If agreed, the Clerk would be asked to write a letter on behalf of the Council and members of the Heritage Group would be asked to make an appointment with the Clerk for any information they require that is held by the Council. It was proposed by Cllr Johnston, seconded by Cllr Taylor and **RESOLVED** with 10 for, 1 against, 1 abstention to write a letter of support for the Heritage Group's application.

7.36pm Cllr Mitchell rejoined the meeting

22/5 To consider and discuss any issues raised in the public session not covered on the agenda

None

7.38pm the residents left the meeting

22/6 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Resident	Request for Ground's Maintenance Operatives (GMO) annual work schedule to be published	Cllr Harber mentioned that the GMO reported to the Clerk who reported his work to the Council. He worked set hours doing work as required whilst reporting to the Clerk

22/7 Councillors' Forum: Councillors' information exchange (10 minutes)

Cllr Harber mentioned that the memorial event for the late Ann Croft was booked for 19/3/21. Cllrs Bull and Whittaker agreed to help. Cllr Nicholson informed the members that he had attended the planning training course and mentioned that it had been recommended that Council's have a Neighbourhood Plan. Cllr Ogg stated that Appleby Parish Council was the only one in the area with a Neighbourhood Plan, but there was an officer at NLC who could give advice. It was agreed that the Clerk would contact the officer to see if someone would come to talk to the Council. Cllr Webber asked if there was an update on the gates at Wood Bottom and Cllr Ogg updated, saying there was an issue with cabling and Normanby Estates was trying to sort it out. Cllr Pringle enquired about the planning application for the North Lincs Green Energy Park and was informed that Solar 21 had still not put in an application to the Planning Inspectorate but it was expected during the first quarter of 2022. Cllr Johnston had received complaints about the surface of the path from the church to St Andrew's Drive. NLC had informed the Clerk that it was not responsible for its maintenance, so the Clerk was going to enquire with Lincoln Diocese. In the meantime, the Grounds Maintenance Operative would be asked to cut the grass and the overhanging trees.

22/8 Meeting Dates:

a. to resolve to hold the September meeting on 6th September 2022

It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to hold the September meeting on 6th September 2022.

b. to resolve to hold the Annual Parish Meeting on 24th May 2022

It was proposed by Cllr Mitchell, seconded by Cllr Whittaker and **RESOLVED** unanimously to hold the Annual Parish Meeting on 24th May 2022.

22/9 Budget/Precept:

a. To finalise and resolve the budget for 2022/2023

Members had received the draft budget prior to the meeting. They were informed that although the budget had increased by £9,004 from the previous year; in 2021/2022 £13,704 had been taken from reserves, so the total expenditure for 2022/2023 would be decreased by £4,700 from 2021/2022 expenditure. It was proposed by Cllr Nicholson, seconded by Cllr Pringle and **RESOLVED** unanimously to set the budget at £74,373

b. To agree and resolve the precept for 2022/2023

The Clerk informed the members that she had not yet received notification of the support grant from NLC. It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** unanimously that the precept would be set at £74,373 minus the support grant.

22/10 Review/acceptance of policies:

a. Equality and Diversity

b. Bereavement and Compassionate Leave

c. Training

It was proposed by Cllr Pringle, seconded by Cllr Faulks and **RESOLVED** unanimously to adopt/accept the reviews of the three policies.

22/11 Reports:

a. Burton Playing Fields

8.09pm Cllr Whittaker left the meeting.

The Clerk mentioned that she had received the quotes for the pavilion entrance hall decorating. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** eleven for, one against to go with the cheapest quote of £330.

8.15pm Cllr Whittaker returned to the meeting.

The LED light in the changing rooms would require an electrician which the Clerk would sort out. The one hour emergency light check had been completed. A plumber was still required for the taps in the toilets. Quotes were being obtained for the resurfacing of the car park entrance and a meeting was being arranged with the football club.

b. Village Hall Committee

Cllr Faulks mentioned that a local builder had looked around the village hall with regards to the work needed to be done and it did not look as bad as first thought. The builder would provide the details of companies who may be able to help with the work. The treasurer had completed the accounts which were now ready to go to the auditor. The lock to the store cupboard had broken but been replaced.

c. Thealby Play Area

Members were informed that the Clerk was in the process of getting the committee bank account closed. The returns to the Charity Commission had not been done since 2012, so that would be looked into. The Grounds Maintenance Operative was making progress with sorting out the bearings on the spinner.

d. Facebook

Members were informed that there had been comments about the bin on Darby Road being removed. This would be replaced by NLC.

e. Burial ground

Members were informed that there had been one interment of ashes. It was proposed by Cllr Whittaker, seconded by Cllr Webber and **RESOLVED** unanimously that the Ground's Maintenance Operative could purchase £100 worth of blackthorn and hawthorn, for the hedges at the burial ground and the paddock. Cllr Nicholson mentioned that he had met with the Normanby Estates farm manager with regards to the flooding at the burial ground.

8.30pm Cllr Webber left the meeting

It appeared that a pipe may be blocked so the bottom dyke by the bridge on FP 164 would be flayed and the banks scraped to see if the pipes were draining.

8.34pm Cllr Webber returned to the meeting

f. Allotments

The Clerk mentioned that there were two renewals still left to be paid. If they had not paid by 31st January, they would no longer have a right to the plot, as per the tenancy agreement. The Clerk would attend the Allotments Association AGM on 31st January.

g. Public Rights of Way/Footpaths

The Clerk had been informed that NLC had never adopted the snicket from Ridgewood Drive to Wood Hill, so she would write to the neighbouring houses to see if that piece of land was on their deeds. Cllr Faulks mentioned that NLC had installed the handrail. The Grounds Maintenance Operative had cleared the path from Thealby to Thealby Lane. Cllr Nicholson enquired about the permissive path south of the Wharf which was becoming churned up by horses. After a discussion it was agreed that the Parish Council had no powers to police or say how or who used the path.

h. Platinum Jubilee

Members were informed there was a meeting with local community groups on 19/1/22. The Clerk had applied to NLC for the platinum jubilee grant. An RAF fly past had been requested for the Saturday afternoon, but the Clerk had not heard if it would take place. There was a national request to plant trees and it was agreed to ask the primary school if they would like to plant a commemorative tree in the area at the back of the playing field.

i. Youth Council

Cllr Harber mentioned that she was taking two members of the youth council into the primary school to speak with the year 6 pupils to see if any would be interested in joining. The next meeting would be held on 26/1/22.

22/12 Grants: to receive a report of progress with grant applications and resolve any actions arising

Members were informed that the Clerk had requested from Grange Windfarm payment for the cost of the steel pipe for the car park barrier between the playing field and the car park as per the awarded grant.

22/13 Maintenance in the Villages:

a. To receive a verbal update on any maintenance issues and resolve any actions arising

Members discussed work that could be done on Burton Hills by the volunteer group, which included the permissive path down the hills. It was agreed to ask the volunteers to begin by clearing the overgrowth on the footpath at the top of the Hills. The Clerk would write to Normanby Estates to ask if the Parish Council could arrange to have the permissive path repaired for people to use. The Clerk was still trying to get more quotes for the handrail at the Parish Office ramp.

b. To receive a report on the devolution of tasks from NLC and resolve any actions arising

Members were verbally given a quote to cut the verges in the parish that were going out of the villages except the routes from Thealby to Normanby and along Tee Lane. It was agreed that the Clerk would enquire with NLC whether a grant could be given to have this work devolved to the Parish Council.

22/14 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members discussed installing extra grit bins, but since the cost would be £249.95 per bin and there was no budget it would not be possible to install anymore. NLC had replied to the request for the cycle path to be extended along Normanby Road to Normanby and informed the Council, that the footpath was not currently wide enough. Ward Cllr Marper had asked if the Parish Council would consider installing larger bins on Norfolk Ave/Wiltshire Ave and near Darby Road bus shelter, since they were continually overflowing. The Clerk was asked to enquire with NLC. Cllr Bell enquired about car parking at the end of Barnston Way and on the corner of Normanby Road/High Street. Cllr Harber said that if photographs could be taken, the Clerk would report it. The Clerk was asked to write to a resident of Normanby Road to request to cut back their hedge since it was overgrowing the footpath.

22/15 To consider the following planning applications:

- a. Any applications from the date of the Agenda being sent out
None
- b. Planning Applications
None
- c. Planning decisions made by NLC
None

22/16 Finance:

a. To consider and approve current income and expenditure

The Clerk went through the Detailed Receipts and Payments by Account Report, explaining the reasons for any abnormalities. There were no questions on the income and expenditure

b. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the bank account totals. There were no questions on the bank statements.

c. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** unanimously to transfer £2,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid. It was proposed by Cllr Webber, seconded by Cllr Taylor and **RESOLVED** with one abstention (Cllr Mitchell) to pay the invoices.

EE	25.28	clerk's telephone
Employee	86.71	fuel/allen key/bleach/bulb/oil/vent cover
Employee	42.30	Travel expenses
SLCC	171.00	Membership fee
Pestcotek	100.00	Mole removal
T Rowbotham	90.00	Litter pick Oct-Dec
Barclaycard	58.93	GMO phone top up/training
Wave	-20.88	Pavilion water
J Crowston	58.50	Pavilion/office cleaning
Baa Yuma	600.00	Burton Hills Maintenance
Cartridge Save	46.81	Ink cartridges
MacKay	16.80	Red diesel
Hygiene Hub	9.55	Mop heads
Utility Warehouse	335.49	Electricity/gas/broadband
ERNLLCA	84.00	Good Councillor training
	1704.49	

There being no further business the meeting was closed at 9.10pm. The next scheduled meeting will be held on Tuesday 15th February 2022 at the Village Hall, as long as government regulations allow it.

Chair's signature..... Date.....