



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 15th March 2022** at 7.15pm
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 7.15pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.30pm or at the closure of the Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 15th February 2022
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Annual Parish Meeting: to agree on the format of the meeting and resolve any actions arising
9. Emergency Plan: To review and update the plan
10. Asset Register: To accept the updates to the register
11. Review/acceptance of policies:
 - a. Financial Reserves
 - b. Investment Strategy
12. Reports: to receive the following report and resolve any actions arising
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Public Rights of Way/Footpaths
 - h. Platinum Jubilee
 - i. Youth Council
13. Grants: to receive a report of progress with grant applications and resolve any actions arising
14. Maintenance in the Villages: To receive a verbal update on any maintenance issues and resolve any actions arising
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
16. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out
 - b. Planning Applications

Planning Number	Application
PA/2022/348	Planning permission to erect a two-storey side extension at 16 Carr Lane, Thealby

PA/2022/406	Notice of intention to prune two Yew trees within Normanby's conservation area at Wayside Cottage, 15 Main Street, Normanby
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c. Planning decisions made by NLC

Planning Number	Application	Response
APP/Y2003/W/21/32 80156 (PA/2020/1949)	Planning permission for change of use of land to permit the siting of static caravans at Brookside Caravan Park, Stather Road, BUS	Appeal dismissed
PA/2022/166	Notice of intention to undertake pruning of a tree in Burton upon Stather's conservation area at 29a High Street, BUS	Permission granted

17. Finance:

- a. To consider and approve current income and expenditure,
- b. Monthly balances on accounts and unrepresented cheques in the accounting period
- c. To approve payment of accounts and receipts and any other outstanding payments

18. Closed session:

- a. Staff pay award

C E Brent

Candace Brent
 Clerk to Burton upon Stather Parish Council
 9th March 2022