



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 20th July 2021** at 7.15pm
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 7.15pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.30pm or at the closure of the Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 15th June 2021
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Boundary Commission for England: to resolve a response to the parliamentary boundary review consultation
9. NLGEP:
 - a. to receive a draft response to the consultation and resolve to submit it.
 - b. To discuss the formation of a working group with local Parish Councils and resolve any actions arising
10. Local Council Award Scheme: to confirm and resolve that the Parish Council meets the requirements and can submit the application
11. Queen's Platinum Jubilee: to discuss and resolve whether/how to commemorate this anniversary
12. Councillor Surgeries: to discuss and resolve how to arrange them
13. Review/acceptance of policies:
 - a. Disciplinary Procedure
 - b. Disciplinary Hearing Procedure
 - c. Grievance Procedure
 - d. Grievance Hearing Procedure
14. Reports:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area

- d. Facebook
- e. Burial ground
- f. Allotments
- g. Broadband in Normanby
- h. Public Rights of Way/Footpaths

- 15. Grants: to receive a report of progress with grant applications and resolve any actions arising
- 16. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
- 17. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
- 18. Meeting dates: to consider the dates for future meetings
- 19. To consider the following planning applications:
 - a. Any applications received after the date of the Agenda being sent out
 - b. Planning Applications

Planning Number	Application
PA/2021/1112	Planning permission to erect a single-storey extension and make alterations to the dwelling at 31 Thealby Lane, Thealby
PA/2021/1164	Planning permission to build a first floor bedroom above the garage at 6 Tee Lane, BUS
PA/2021/1227	Notice of intention to remove a birch and a hazel, both within the BUS conservation area at 27 High Street, BUS

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2021/686	Planning permission to erect a single-storey rear extension at 34 Tee Lane, BUS	Permission granted
PA/2020/1949	Planning permission for the change of use of land to permit the siting of static caravans at Brookside Caravan Park, BUS	Refused
PA/2021/304	Planning permission to erect a two-storey rear extension at 7 Waveney Close, BUS	Permission granted

- 20. Finance:
 - a. To approve for the Clerk to pay the invoices that are due in August
 - b. To consider and approve current income and expenditure
 - c. Monthly balances on accounts and unrepresented cheques in the accounting period
 - d. To approve payment of accounts and receipts and any other outstanding payments
- 21. Closed session:
 - a. Grounds Maintenance Operative's probationary review

C E Brent

Candace Brent
 Clerk to Burton upon Stather Parish Council
 13th July 2021