

FULL COUNCIL MINUTES
Monday 4th May 2021

Present:	Cllr C Harber (Chair)	Cllr P Bell	Cllr S Bull	Cllr M Collinson	Cllr D Faulks	Cllr W Johnston
		Cllr S Nicholson	Cllr P Pringle	Cllr R Webber	Cllr B Burt (from item 21/78)	Cllr E Whittaker (from item 21/78)

Also present: the Clerk and one member of the public

This meeting was held remotely via Zoom due to the Coronavirus pandemic. [The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.]

The meeting began at 6.30pm

Public session

The member of the public, representing Curly's Athletes, updated the Council on the sporting events that will be affecting the villages later in the year. On 23rd May there is an inhouse event at Normanby Hall, 27th June the 10k through the villages, 3rd October, the hedgehog half marathon through the villages and a proposed 'elf yourself' event at Normanby Hall towards the end of the year.

6.44pm Cllr Johnston joined the meeting. The member of the public left the meeting.

The Clerk read out a report from the Ward Councillors. The road surfacing works in the parish had been chased and would be done in the next two weeks. There are concerns from residents about off road footpath issues and a more detailed report would be provided at the next meeting. The Humber bridge footpath will be reopening next week and there has been much interest in the voluntary litter picks. A new path to the pet cemetery has been laid at Normanby Hall.

There being no further reports, the meeting was opened at 6.45pm

21/73 Election of the Chair

It was proposed by Cllr Pringle, seconded by Cllr Johnston and **RESOLVED** unanimously that Cllr Harber be elected Chair. Cllr Harber signed the acceptance of office.

21/74 Election of the Vice Chair

It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** unanimously that Cllr Pringle be elected Vice Chair.

21/75 Apologies for absence

Apologies were received from Cllr Taylor and Ward Councillors Marper, Ogg and Rowson

21/76 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

b. To note dispensations given to any member of the council in respect of the agenda items listed below

None

It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** unanimously to suspend Standing Orders, so that the Councillor applicants could speak.

21/77 Parish Councillor Co-option

Ms Burt and Ms Whittaker explained their reasons for wanting to become a Parish Councillor.

6.55pm Ms Burt and Ms Whittaker were moved to the waiting room

Members discussed the applications. It was proposed by Cllr Johnston, seconded by Cllr Nicholson and **RESOLVED** unanimously to accept Ms Burt as a Councillor. It was proposed by Cllr Pringle, seconded by Cllr Webber and **RESOLVED** unanimously to accept Ms Whittaker as a Councillor.

It was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** unanimously to reinstate Standing Orders

6.58pm Ms Burt and Ms Whittaker rejoined the meeting

Cllr Harber informed Ms Burt and Ms Whittaker that they had been co-opted onto the Council and welcomed them as members. They signed the declaration of acceptance of office and joined the meeting.

21/78 Acceptance of minutes for the meeting held on Monday 19th April 2021

Members had received the draft minutes of the meeting held on Monday 19th April 2021 prior to the meeting. It was proposed by Cllr Nicholson, seconded by Cllr Webber and **RESOLVED** with two abstentions that they were a true and accurate record. The minutes were duly signed by Cllr Harber.

21/79 Clerk's report

Members had received a report prior to the meeting. Members were informed that Todds Lane would be resurfaced on 16/17 June. The PAT testing and fire extinguishers examination had been arranged for the Office, Pavilion and Village Hall. They were reminded that the annual parish meeting would take place at the Village Hall on 18th May. The new website was now up and running. It was agreed that the Grounds Maintenance Operative could purchase an equipment safe and a hover mower.

21/80 Review of terms of reference for Personnel Committee

Members were provided with the terms of reference for the Personnel Committee. It was proposed by Cllr Pringle, seconded by Cllr Webber and **RESOLVED** unanimously to accept the terms of reference for the Personnel Committee

21/81 Appointment of members to the Personnel Committee

It was agreed that the Personnel Committee would be made up of Cllrs Collinson, Faulks, Pringle and Webber

21/82 Appointment of Councillors to carry out quarterly financial review

It was agreed that Cllrs Johnston, Nicholson, Pringle and Whittaker would carry out the quarterly reviews.

21/83 To elect Councillors to represent this Council at ERNLLCA district committee meetings

It was agreed that Cllrs Harber and Webber would represent the Council at ERNLLCA meetings

21/84 To elect a Councillor to represent this Council at NATS meetings

It was agreed that Cllrs Pringle and Webber would represent the Council at NATS meetings

21/85 Review of:

a. Standing Orders

It was agreed to add 'items discussed in the public meeting' as a regular agenda item. It was agreed to include at item 25 'The Council gives authority for the Chair to inspect and give instructions for urgent matters on Council land and properties and must be reported to Council at the earliest opportunity'. It was agreed that all policies should be gender neutral.

7.25pm Cllr Webber left the meeting

b. Financial Regulations

It was agreed to accept the Financial Regulations

7.28pm Cllr Webber rejoined the meeting

c. Council subscriptions

Members had received a list of the subscriptions prior to the meeting. It was agreed to accept those on the list

d. Council direct debits

Members had received a list of the direct debits prior to the meeting. It was agreed to accept those on the list.

e. Arrangements for insurance cover

Members were informed that all the Parish Council insurance policies had now been linked with the main policy with Ecclesiastical Insurance. This is due for renewal in September. The Village Hall had its own policy.

f. Expenditure incurred under s.137 of the Local Government Act

Members had received a list of the grants given under s.137 of the Local Government Act for 2020/2021

g. Complaints procedure

Members had received the complaints procedure prior to the meeting. It was agreed to accept the policy

21/86 To agree the time and place of ordinary meetings up to the next annual meeting

Cllr Harber mentioned that currently the government legislation did not allow virtual meetings after the 6th May. It was agreed that Council meetings would be held on 3rd Tuesday of each month in the Village Hall at 7.15pm

21/87 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting.

7.49pm Cllr Johnston left the meeting

Correspondence to be resolved upon.

From	Correspondence	Action
Giles Johnston	Installation of Barrier at Wood Top	It was proposed by Cllr Bell, seconded by Cllr Whittaker and RESOLVED unanimously to tell Giles Johnston that the barrier should be sited just after the snicket but if that wasn't possible then it should be placed at the edge of the estate land.

7.52pm Cllr Johnston rejoined the meeting

21/88 Councillors' Forum: Councillors' information exchange (10 minutes)

Cllr Harber mentioned that the crack monitor for the village hall had arrived and a local tradesman was looking into installing it. The asbestos report had been received and two quotes had been sought for the work. One had been acquired and the other one was still to be received. Cllr Bull mentioned that a village street boot had been arranged for 23rd May. Cllr Webber mentioned that she had informed the Clerk that the dog bins were overflowing again. This had been reported to NLC. The Clerk confirmed that the damaged dog bin at Thealby had also been reported.

21/89 Public Rights of Way: To receive a verbal report on the following footpaths:

a. Riverside Footpath

Cllr Harber informed the members that a meeting had been held on 29th April and a follow up one would be held on 13th May. The witness reports should be available then. Cllr Nicholson mentioned that the Ramblers Association were now on board and were enquiring with NLC as to why the path had not been placed on the definitive map when in 1982 it had been agreed by Humberstone County Council.

b. Bridleway 167

Cllr Nicholson confirmed the location of this bridleway down the hills to the bottom of Stather Road. The definitive map shows that it goes onto the riverbank but this has been blocked. The Ramblers Association were querying this with NLC.

c. Footpath 7

Members were shown a photograph of the gate that could be put in place to block the public right of way. They were informed that Cllr Marper had asked for a public rights of way officer to carry out a site visit and report back to her.

21/90 To consider the following planning applications:

a. Any applications from the date of the Agenda being sent out

None

b. Planning Applications

Planning Number	Application	Response
PA/2021/729	Proposed public call box removal opposite 40-42 Stather Road, BUS	No comments

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2021/298	Planning permission to create loft conversion with dormers at 19 Orchard Drive, BUS	Permission granted

21/91 Finance:

a. To receive the quarterly financial review report

Members had received a report prior to the meeting. There were no questions from the Council.

b. To consider and approve current income and expenditure

The Clerk went through the detailed income and expenditure. There were no questions from the members.

c. Monthly balances on accounts and unrepresented cheques in the accounting period

There were no questions on the bank statements

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Pringle, seconded by Cllr Faulks and **RESOLVED** unanimously to pay the following invoices. It was proposed by Cllr Pringle, seconded by Cllr Nicholson and **RESOLVED** unanimously to transfer £4000 from the Barclays savings account to the Barclays current account, to pay the invoices

Company	GROSS	Reason
HMRC	115.49	April Tax/NI
ERPF	282.77	April Pension
Employees	1730.68	April Salary
EE	25.01	clerk's telephone
NLC	410.40	Playing field trade waste
NLC	227.10	Burial ground trade waste
Hygiene Hub	20.39	First Aid kit

Employee	13.75	Expenses
Pestcotek	100.00	Mole removal
Barclaycard	867.86	training/GMO equipment/stationery
Employee	34.20	Travel expenses
	3827.65	

There being no further business the meeting was closed at 8.15pm. The next scheduled meeting will be held on Tuesday 15th June 2021 at the Village Hall.

Chair's signature.....

Date.....