



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 15th June 2021** at 7.15pm
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 7.15pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.30pm or at the closure of the Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 4th May 2021
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Local Government Boundary Commission: Consultation on NLC boundaries
9. Review/acceptance of policies:
 - a. Scheme of Delegation
 - b. Code of Conduct
 - c. Privacy Notice
 - d. Councillor Co-option
10. Reports:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Broadband in Normanby
 - h. Public Rights of Way/Footpaths
 - i. NATS

11. Annual Parish Meeting: to consider the questions raised by the residents
12. Grants: to receive a report of progress with grant applications and resolve any actions arising
13. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
14. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
 - a. Meeting with NLC officers
15. To consider the following planning applications:
 - a. Any applications received after the date of the Agenda being sent out
 - b. Planning Applications

Planning Number	Application
PA/2021/304	Planning permission to erect a two-storey rear extension at 7 Waveney Close, BUS

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2021/452	Planning permission to erect single-storey side and rear extension at 65 Wiltshire Ave, BUS	Permission granted
PA/2021/533	Planning permission to erect a single-storey ground floor rear extension at 11 The Avenue, BUS	Permission granted

16. Finance:
 - a. To receive a report from the internal auditor and resolve any matters from it.
 - b. Annual Return: Approval and signing of the Annual Governance and Accountability Return 2020/2021
 - i. Approval and signing of the Annual Governance Statement
 - ii. Approval and signing of the Accounting Statements
 - c. To consider and approve current income and expenditure
 - d. Monthly balances on accounts and unrepresented cheques in the accounting period
 - e. To approve payment of accounts and receipts and any other outstanding payments
17. Closed session:
 - a. Grounds Maintenance Operative's probationary review

C E Brent

Candace Brent
 Clerk to Burton upon Stather Parish Council
 9th June 2021