

**FULL COUNCIL MINUTES  
Monday 11<sup>th</sup> January 2021**

**Present:** Cllr A Craddock (Chair) Cllr P Bell Cllr S Hall Cllr C Harber  
Cllr P Pringle Cllr C Sharp Cllr M Taylor

Also present: the Clerk and Ward Councillors Marper, Ogg and Rowson.

This meeting was held remotely via Zoom due to the Coronavirus pandemic. [The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.]

The meeting began at 6.30pm

Public session

Cllr Ogg mentioned that a site visit had been held with Nolan Bennett regarding the proposed footpath from Burton to Thealby. NL Highways may have enough funding to install a tarmac path, but another site visit was going to be held. Local COVID vaccinations were currently being held at Barton upon Humber due to having to keep the Pfizer vaccination at a low temperature. Once the AstraZeneca vaccine is more available it is hoped to have more local locations providing the inoculation.

Cllr Ogg had been informed about residents having to queue outside the Burton surgery for some time when they went to collect prescriptions. He had emailed the surgery but had not received a response.

Cllr Marper mentioned that there would be a road closure at South Ferriby from 13<sup>th</sup> to 21<sup>st</sup> February. There were concerns as to how this would affect people attending Barton for their vaccination.

6.35pm Cllr Harber joined the meeting late due to having technical difficulties

Cllr Ogg informed the members that in the past NLC had provided a pile of salt in certain areas around the parish, but often this tended to get washed away. A yellow salt bin had now been installed at the picnic area.

Cllr Craddock asked the Ward Councillors for an update on the Local Plan and Cllr Marper mentioned that a report was being put together of the previous consultation which included comments submitted by the general public and developers. A further consultation would take place for the public to respond to the developers comments. Cllr Craddock also mentioned that he had received complaints about the state of the public footpath on Burton Hills and asked if anything could be done.

There being no further reports from the Ward Councillors or members of the public, the meeting was opened at 6.45pm

**21/1 Apologies for absence**

Apologies were received from Cllr Faulks and Webber. Cllr Hall had informed the Clerk that she would be late to the meeting.

**21/2 Declaration of Interest – Code of Conduct adopted by this Council:**

**a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

None

**b. To note dispensations given to any member of the council in respect of the agenda items listed below**

Cllr Craddock had dispensations for the Thealby Play Area, Cllr Harber for the Village Hall.

**21/3 Acceptance of minutes for the meeting held on Monday 14<sup>th</sup> December 2020**

Members had received the draft minutes of the meeting held on Monday 14<sup>th</sup> December 2020 prior to the meeting. It was proposed by Cllr Pringle, seconded by Cllr Taylor and **RESOLVED** unanimously that they were a true and accurate record. The minutes were duly signed by Cllr Craddock.

**21/4 Clerk's report**

Members had received a report prior to the meeting. The Clerk mentioned that the letter regarding the North Lincolnshire Green Energy Plant had been sent to Cllr Rob Waltham but no reply had been received. A public consultation would need to take place before a litter bin could be installed, so an article would be placed in the next newsletter. The Parish Council were not eligible to apply for a BIFFA grant. The Clerk was in communication with the insurance company regarding adding the Thealby Play Area insurance to the Parish Council one. A resident had mentioned that the dog bins were overflowing but NLC had now emptied them.

**21/5 Correspondence to be noted and resolved upon**

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. There was no correspondence to be resolved upon.

**21/6 Councillors' Forum: Councillors' information exchange (10 minutes)**

Cllr Craddock mentioned that there were two unused laptops in the Parish Office and suggested that they could be offered to the school. It was proposed by Cllr Bell, seconded by Cllr Taylor and **RESOLVED** unanimously to offer the laptops to the school.

At the previous meeting Cllr Craddock had been asked to contact the Chair of Flixborough Parish Council to discuss the two Parish Councils working together with regards to the North Lincolnshire Green Energy Plant development. She agreed that this would be good and Flixborough Parish Council Clerk would pass all the letters sent from Burton upon Stather Parish Council to her Councillors.

**21/7 To receive reports from the following and resolve any actions arising:**

**a. Burton Playing Fields**

Cllr Taylor mentioned that there had been discussion on Facebook as to whether dogs were allowed on the playing field, since the signage was incorrect and it confused residents. Cllr Craddock stated that previously the Parish Council had agreed to keep the signs in the hope to discourage dogs on the field, even though it couldn't be enforced. After a discussion it was proposed by Cllr Taylor, seconded by Cllr Harber and **RESOLVED** unanimously to put the correct signs up. Cllr Harber asked that a post be put on Facebook to clarify the situation.

Cllr Craddock mentioned that the pavilion was only used by the junior footballers at weekends for toilet facilities and asked the Parish Council if he could look into other possible uses for it. No decision was made.

6.57pm Cllr Hall joined the meeting

**b. Village Hall Committee**

Cllr Harber updated the members. The fire system grant had been applied for. The hall had been closed since the beginning of November and the scaffolding from the social club been removed. The toilet roof had been checked. The Chair, Vice Chair and new treasurer had gone through the files and the treasurer had the forms to change the signatories on the bank account, although this may be delayed due to COVID. The committee did not know when they would be able to reopen the hall.

**c. Thealby Play Area**

Cllr Craddock mentioned an article would be put in the newsletter explaining that the Thealby Play area committee had folded and the Parish Council would now be looking after it.

**d. Facebook**

The Clerk had received a message asking for a salt bin by Ashwood Close/Cliff Drive. Members felt that since there was one on Holme Drive/Welland Drive and Ashwood Close/Holme Drive there was no need for any further salt bins in that area.

**e. Allotments**

Members were informed that two allotments had been vacated and been reallocated. All but one allotment holder had paid the rent and this one had been chased.

**21/8 Local Council Award Scheme Action Plan**

The Clerk explained that in applying to the Local Council Award Scheme, the Parish Council had to have at least a one year plan so that they could budget carefully for any future projects. Cllr Craddock went through some suggestions that he had and asked the members to bring any ideas they had to the next meeting.

**21/9 Newsletter: update on the next edition**

Cllr Harber thanked everyone who contributed and delivered the newsletter and especially to Cllr Pringle for editing it. It was agreed to put the latest newsletter together and then decide whether government regulations would allow for a hard copy to be delivered.

**21/10 Ultra-fast broadband: to receive a verbal report on the broadband speed at Normanby**

Cllr Pringle informed the members that a resident of Normanby had mentioned how slow the broadband speed was in the village. Cllr Craddock had contacted a resident and confirmed that the broadband speed is between 3-17 megabits. He had contacted Openreach who were willing to conduct a survey, but would require a postcode in the village. The resident had agreed that her postcode could be used. It was proposed by Cllr Pringle, seconded by Cllr Hall and **RESOLVED** unanimously to request a survey from Openreach. Cllr Craddock had also received confirmation from Openreach that the conditions for the contract in the upgrading of the broadband speed in Burton upon Stather had been met.

**21/11 Grants: To receive a report of progress with grant applications and to resolve any actions arising**

Cllr Craddock mentioned that as previously stated by the Clerk, the Parish Council was unable to apply for a grant from BIFFA. The Clerk had checked with the NL Community Grant Fund and an application could be made to that. It was proposed by Cllr Pringle seconded by Cllr Hall and **RESOLVED** unanimously to apply to the NL Community Grant Fund for a grant.

The Clerk had received information on NLC Spring in Bloom 2021 grant fund. Cllr Craddock suggested applying for two planters; one to go beside Thealby Lane bus shelter and the other in front of the Burton village sign on the Avenue plus compost and plants. It was proposed by Cllr Hall, seconded by Cllr Pringle and **RESOLVED** unanimously to apply to the

Spring in Bloom 2021 grant fund. Members were asked to let the Clerk know of any other items that could be added to the grant application, which would be submitted by 25<sup>th</sup> January 2021.

**21/12 Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising**

Members were updated on a report received from NL Highways regarding the meeting recently held with the Parish Council. NLC had agreed to install the two benches purchased by the Council. Cllr Craddock mentioned that work had begun on maintaining Burton Hills and the contractors were willing to show what had been done to any Councillors, who should arrange a visit via the Chair. Cllr Craddock had asked the contractor to provide a report on the work done to the Council in March. Cllr Taylor mentioned that there was a hole in the verge on Normanby Road. She had mentioned it to Craddock who believed it to be where the bus stop sign used to be sited. The Clerk was asked to report this to NLC.

**21/13 Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them**

Cllr Bell mentioned that there were potholes in the road by Dairy Close, Normanby and the Clerk was asked to report it to NLC. Cllr Pringle asked about the road condition on Dorset Close East and was informed that this had been reported to NLC. Cllr Harber asked if the kerb outside 32 Vicarage Crescent could be reported again, since although it had been repaired, flooding was still occurring.

Members were informed that a reply had been received from the planning department to the Parish Council's enquiry as to whether planning permission was required for a mural on the fence outside the office. It had been confirmed that planning permission was required, so the Clerk was asked to invite the school to submit a design. The Parish Council would decide if it agreed to have that design on the fence and if so, would apply for planning permission.

**21/14 To consider the following planning applications:**

**a. Any applications from the date of the Agenda being sent out**

Planning Number	Application	Response
PA/2020/2037	Planning permission for a single storey rear extension at 22 Darby Road, BUS	It was proposed by Cllr Hall, seconded by Cllr Pringle and <b>RESOLVED</b> unanimously to give no comment

**b. Planning Applications**

Planning Number	Application	Response
PA/2020/1445	Planning permission to erect a sun room and dormer at 19 Darby Road, BUS	It was proposed by Cllr Harber, seconded by Cllr Pringle and <b>RESOLVED</b> unanimously to give no comment
PA/2020/1818	Planning permission to install a dropped kerb at Carthew House, 5 Flixborough Road, BUS	It was proposed by Cllr Hall, seconded by Cllr Harber and <b>RESOLVED</b> unanimously to give no comment
PA/2020/1949	Planning permission for the change of use of land to permit the siting of static caravans at Brookside Caravan Park, Stather Road, BUS	It was proposed by Cllr Hall, seconded by Cllr Pringle and <b>RESOLVED</b> unanimously to reiterate the previous comments and to include the badgers. The following comments were given: <ul style="list-style-type: none"> <li>the impact that it would have on the local residents due to the over development of the site</li> <li>the extra traffic movement and noise it would create</li> <li>the impact on the local sewerage services and utilities</li> <li>concerns about the badgers since they will stray further than anticipated</li> </ul>

**c. Planning decisions made by NLC**

Planning Number	Application	Response
PA/2020/1531	Planning permission to replace windows and doors at 17 High Street	Permission granted

**21/15 Finance:**

**a. Budgets: for members to consider the budget for 2020/2021**

Members had received a draft budget prior to the meeting. Cllr Craddock stated that £65,369 would be required to complete all actions in 2021/2022. NLC had offered a support grant of £2,013 so the Parish Council would need to raise £63,356. It was proposed by Cllr Hall and **RESOLVED** unanimously to set the budget for this value.

7.40pm Cllr Ogg left the meeting

**b. Precept: to agree and resolve the precept for 2021/2022**

Members discussed the precept. It was proposed by Cllr Pringle, seconded by Cllr Harber and **RESOLVED** with five in favour, two abstentions to set the precept at £64,000. This would be an annual increase of £2.81 in the Council tax for band D properties.

**c. Community Partnership Funding: to approve the grant terms**

The Clerk read through the terms for the NL support grant and the members agreed to them.

**d. To consider and approve current income and expenditure**

Cllr Craddock went through the detailed receipts and payments report. The members had no questions.

**e. Monthly balances on accounts and unrepresented cheques in the accounting period**

Cllr Craddock went through the monthly balances and bank statements. There were no questions from the Councillors.

**f. To approve payment of accounts and receipts and any other outstanding payments**

The Clerk informed the members that Zoom were offering a 20% reduction for an annual subscription. It was proposed by Cllr Hall, seconded by Cllr Taylor and **RESOLVED** unanimously to subscribe to an annual fee for Zoom. It was proposed by Cllr Pringle, seconded by Cllr Taylor and **RESOLVED** unanimously to transfer £3,500 from Barclays savings account to Barclays current account. It was proposed by Cllr Pringle, seconded by Cllr Harber and **RESOLVED** unanimously to pay the following invoices.

Company	Amount	Reason
HMRC	30.00	December NI
ERPF	306.03	December Pension
Employee	1113.11	December Salary
EE	25.01	clerk's telephone (DD)
British Gas	45.00	Gas at Pavilion (DD)
SLCC	123.80	Local Council Administration Book
SLCC	166.00	Annual membership
NS Services	95.00	Replacement tap at pavilion
J Crowston	10.87	Pavilion cleaning
Pestcotek	100.00	Mole inspection - December
Webhosting UK	47.08	Domain renewal (chq)
Baa Yuma Ptnship	600.00	Burton Hills management
British Gas	78.36	Pavilion electricity (DD)
Cartridge Save	34.40	Ink cartridges
Barclaycard	795.39	line paint/Zoom/laptop
	<b>3570.05</b>	

**7.55pm Cllrs Marper and Rowson left the meeting**

**21/16 Closed session: update on the Clerk's appraisal**

It was proposed by Cllr Bell, seconded by Cllr Pringle and **RESOLVED** unanimously to take agenda item 21/16 into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to receive updates on items that contained information of a confidential nature; the Chair gave an update on the Clerk's appraisal. It was proposed by Cllr Harber, seconded by Cllr Bell and **RESOLVED** unanimously to come out of Closed Session.

There being no further business the meeting was closed at 8.03pm. The next scheduled meeting will be held on Monday 8<sup>th</sup> February 2021 via Zoom, unless government guidelines dictate otherwise

Chairman's signature.....

Date.....