

BURTON UPON STATHER PARISH COUNCIL  
FULL COUNCIL MINUTES  
Monday 11<sup>th</sup> February 2019

Present: Cllr Allison (Chair) Cllr Bell Cllr Craddock Cllr Croft  
Cllr Harber Cllr May Cllr Pringle

Also present: the Clerk, Cllr Ogg, Cllr Marper & Cllr Rowson (Ward Councillors), and four residents

Public session

One resident enquired about the hedge on the paddock. This would be discussed later in the meeting. One resident enquired about the repairs to the road in Churchgate. Cllr Marper informed them that this had been raised along with Holme Drive. Cllr Ogg had been told that an inspection would be taking place later this week. A resident mentioned about cars parking on the verges and Cllr Marper stated that she had asked this to be looked at, particularly along Wiltshire Ave. One resident wanted to discuss the proposed parking restrictions on the High Street. This would be discussed later in the meeting.

Cllr Ogg informed the members that a defibrillator had been secured for the Village Hall, which required applying for. The Village Hall representatives were given the form to complete. He had asked for speed monitoring to take place on Thealby Lane, on the approach to Thealby. He informed the members about Trade Watch scheme. Work had begun on the dry stone wall repairs, but nothing had been done about the leaves on the footpath near to Normanby Hall, so he would chase that up.

The public session closed at 7.25pm and Cllr Allison opened the meeting

**19/013 Apologies for absence**

Apologies were received from Cllr Johnston & Cllr Peace

**19/014 Declaration of Interest – Code of Conduct adopted by this Council**

**a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllr May declared a personal and prejudicial interest in agenda item 14b,

**b) To note dispensations given to any member of the council in respect of the agenda items listed below**

Dispensation had been given to Cllrs Craddock, Croft & Harber for the Village Hall

It was agreed to move agenda item 9e) and h) since they had been enquired about in the public session.

**19/022 Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them**

**e) Hedge at The Paddock/Darby Road**

Cllr Allison informed the members that he had spoken to the police as requested at the last meeting, who had agreed to visit the resident, stating that she had caused criminal damage. Any other actions would have to be taken by the Parish Council since it was a civil action. After a discussion it was agreed that Cllr Ogg would enquire with the legal department at NLC as to whether the Council could prosecute. He would report back to the Clerk to circulate the information around the Councillors.

**h) Parking restrictions on the High Street**

Cllr Marper informed the members that this had been brought to the Council last summer but it had not been discussed as an agenda item.

7.35pm Standing Orders were suspended for a resident to speak

The resident mentioned that 30-40% of the custom to his shop was passing trade. People were unable to park due to cars parking all day on the High Street. He had asked NLC for a parking area restricted to 10 minutes but had been informed that the minimum could be 30 minutes.

7.37pm Standing Orders were reinstated

A discussion took place including concerns for other retailers in the area. It was mentioned that it could be done experimentally prior to the Traffic Regulation Order being enforced. Cllr Croft proposed, Cllr Craddock

seconded and it was **RESOLVED** unanimously to support a survey of the residents of High Street, organised by Highways, over the request for parking bays.

7.45pm two residents left the meeting

**19/015 Minutes of the meeting held on Monday 14<sup>th</sup> January 2019**

Members had received the draft minutes of the meeting held on Monday 14<sup>th</sup> January 2019 prior to the meeting. It was proposed by Cllr Harber, seconded by Cllr Pringle and **RESOLVED** unanimously that they were a true and accurate record. The minutes were signed by Cllr Allison

**19/016 Clerks Report**

Members had received a report prior to the meeting. Cllr Croft asked if the minutes were being posted on the website. They were not currently due to access problems but the Clerk would look into it. The Clerk had enquired about backing up documents on the laptop but they were all on 'the Cloud' so would be secure.

7.50pm two residents left the meeting

**19/017 Correspondence to be noted and resolved upon**

Prior to the meeting, members had been given a list of all correspondence received since the last meeting, which was to be noted

Correspondence to be resolved upon

Date Emailed	From	Correspondence	Action
21/1/19	Fields in Trust	Have a field day, Saturday 6 <sup>th</sup> July	The Clerk was asked to find out more information and to report back next meeting
24/1/19	Network Management	Application for road closure for Remembrance Parade	Noted but the Council do not arrange the Remembrance Service parade
25/1/19	North Lincs Licensing	Local Government (Miscellaneous Provisions) Act 1982 Sex Establishment Policy	Noted, but no comments
30/1/19	Equality Register Newsletter	Invitation for BFA to join register	The Clerk was asked to pass this onto Burton PFA
8/2/19	Keep Britain Tidy	Join Keep Britain Tidy's Great British Spring Clean	The ward councillors were also arranging this so it was agreed to liaise with them. An article would be put in the next Council newsletter

**19/018 Co-option of Parish Councillor**

The resident interested in becoming a Councillor did not attend the meeting

**19/019 Councillors' Forum: Councillors' information exchange (10 minutes)**

Cllr Croft mentioned that she thought they would soon be able to register the paddock as a village green. Cllr Craddock would look into this.

Cllr Allison had been informed about parking problems on the Stather near to Old Row. Cllr Marper was aware but it appeared to be mainly evenings and weekends.

Cllr Craddock asked for the burial ground to be on the next agenda since there was some work that needed to be done there. This was agreed.

**19/020 To receive reports from the following and resolve any actions arising:**

**a) Burton Playing Fields Association**

**i. Playing Field Committee**

Cllr Allison informed the members that the committee was coming together and had been trying to sort out the bank account.

**ii. Playing Field Footpath**

Nothing to report

**b) Village Hall Committee**

Cllr Croft informed the members that the electrical testing for the emergency lights would soon be taking place. There was a new art group using the Wedgewood Room once a fortnight which

alternates with the Clerk using the room. Cllr Craddock stated that the insurance company would insure the proposed defibrillator for no extra cost and that payment for the insurance was in accounts to be paid.

**c) Thealby Play Area**

Cllr Craddock informed the members that a grant application is to be made for a hard surface in front of the MUGA for approx. £7,500. The payment for insurance is in accounts to be paid.

**d) Burton Hills Picnic Area**

Cllr Craddock mentioned that the Council's solicitor had received notification from Sir Reginald Sheffield that he was willing to extend the lease and he would instruct his land agent to get in touch, but nothing had been heard. If there was still nothing in a couple of weeks the solicitor would be instructed to write again presenting a draft lease.

**e) Superfast Broadband grant application**

SSE windfarm had agreed to give a grant for £11,000 but the cost was still £1,779 short. Cllr Craddock had contacted Openreach asking them to review the estimate of cost and the contribution required from residents. The Ward Councillors had sent a letter to affected residents with details of an ultrafast broadband.

**f) Parish Pathways Partnership**

The Clerk updated the members on a meeting she had attended at NLC. Payment had still not been received so the Clerk would liaise with Cllr Johnston about making enquires.

**g) St Andrew's Church floodlights**

Cllr Pringle reported that the Parochial Church Council were fine to have white lights and have all five lights changed. It was agreed that Cllr Pringle would liaise with Holls Electrical Ltd to get the work done

**19/021 PFA Grants: To receive a report of progress with grant applications made to North Lincs Council's Community Fund and resolve any actions arising**

Members were informed that the cost of the playing fields pavilion extension has been quoted as £103,510 + VAT.

**19/022 Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them**

**a) Footpath, Burton Stather Hill**

Nothing to report

**b) Villa Farm footpath**

Nothing to report

**c) Normanby Park wall and Normanby Road repairs**

This had been covered in the public session

**d) Burton to Thealby footpath**

Nothing to report

**e) Hedge at the Paddock/Darby Road**

Discussed earlier in the meeting

**f) Name signs at the approaches to the village**

Cllr Croft mentioned that approximately a year ago it was discussed about having name signs at the entrances to the village similar to Normanby. Cllr Allison agreed to get a design done and report back at the next meeting

**g) Churchgate road surface**

This was discussed in the public session

**h) Parking restrictions on the High Street**

Discussed earlier in the meeting

**19/023 Defibrillator: To consider the purchase of a defibrillator for the village hall and/or other suitable areas in the parish**

This was discussed in the public session

**19/024 Parish Office Development**

Cllr Johnston had received a quote for £54,343.49 +VAT to do the work to the parish office. The drains and water connections cost would be another £3,000 to £5,000 + VAT. He and Cllr May were meeting with the architect to see how to move things on.

**19/025 Parish Meeting: for members to agree dates for the annual parish meeting and annual meeting**

Members agreed to hold the annual parish meeting on Tuesday 7<sup>th</sup> May at 7pm in the Village Hall and the annual meeting on Monday 13<sup>th</sup> May in the Wedgewood Room at 7.15pm

**19/026 To consider the following planning applications:**

**a) Any applications from the date of the agenda being sent out**

There were no further applications

**b) Planning applications**

Planning Number	Application	Comments
PA/2018/2384	Application to fell a willow tree & pollard 2 further willow trees, all within G1 and subject to Tree Preservation Order 2015 at Kings Ferry Wharf, Stather Road	No objections

**c) Planning decisions made by NLC**

Planning Number	Application	Decision
PA/2018/2466	To prune two beech trees identified as T1 & T2 hin and subject to tree preservation order at 32 Main Street, Normanby, DN15 9HS	Consent granted
PA/2018/2467	To fell a sycamore tree within Normanby's conservation area at Main Street, Normanby	Consent granted
PA/2018/1841	To change the use of land to car parking and associated works in connection with an existing business at 16 Carr Lane, Thealby	Permission granted

8.45pm Cllrs Ogg, Marper & Rowson left the meeting

**19/027 Finance: To consider and approve current income and expenditure:**

**a) monthly balances on accounts and unrepresented cheques in the accounting period**

Cllr Johnston had provided the members with the monthly balances and unrepresented cheques prior to the meeting and there were no questions

**b) to approve payment of accounts and receipts and any other outstanding payments**

It was proposed by Cllr Bell, seconded by Cllr Harber and **RESOLVED** unanimously that the Council should pay the following bills

Cllr Craddock	£14.50	Various keys cut
Mrs C Brent	£305.53	Salary – January 2019
East Riding Pension Fund	£119.77	Pension payments
Mrs C Brent	£16.96	Office consumables
Wicksteed	£491.77	VAT correction
Wicksteed	£72.00	Invoice correct of undercharge
Mr T Rowbotham	£90	Work at playing field
Came & Company	£766.50	Thealby play area insurance
HMRC	£82.20	PAYE Tax
Allied Westminster	£353.83	Village Hall insurance

**19/028 Closed session: to discuss and agree on the Clerk's contract of employment**

It was proposed by Cllr Craddock, seconded by Cllr Pringle and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature

a) the Clerk's contract of employment. It was then proposed, seconded and unanimously **RESOLVED** to come out of Closed Session.

There being no further business the meeting was closed at 9.05pm. The next scheduled meeting will be held in the Village Hall, Todds Lane at 7.15pm on Monday 11<sup>th</sup> March 2019

Chairman's signature.....

Date.....