



BURTON UPON STATHER PARISH COUNCIL

The Parish Office, High Street, Burton upon Stather, DN15 9DE.

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Parish Clerk: Candace Brent,

Notice is hereby given that the Annual Meeting of BURTON UPON STATHER PARISH COUNCIL

Will be held on MONDAY 8th June 2020 at 6.00pm

Remotely via Zoom

when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 6.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.15pm or at the closure of the Open Session, whichever is the sooner

If members of the public would like to attend the remote meeting then please email the Clerk on clerk.buspc@hotmail.co.uk by 5pm on 8th June for the access code.

Agenda

1. Apologies for absence.
2. Declaration of Interest – Code of Conduct adopted by this council:
 - a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of the meeting held on Monday 11th May 2020
4. Minutes of the extraordinary meeting held on Monday 1st June 2020
5. Clerks report
6. Review of:
 - a. Grievance Procedure & Grievance Hearing Procedure
 - b. Disciplinary Procedure & Disciplinary Hearing Procedure
 - c. Councillor Co-option Procedure
7. Review of terms of reference for Personnel Committee
8. Appointment of members to Personnel Committee
9. Correspondence to be noted and resolved upon
10. Councillors' Forum: Councillors' information exchange (10 minutes).
11. North Lincolnshire Green Energy Park: to discuss and resolve a reply to the consultation (emailed on 22 May)
12. To discuss and consider a celebration in the Parish once the COVID-19 restrictions have been lifted
13. To receive reports from the following and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Make Burton Accessible
 - f. Roxby Landfill Site
 - g. Burton Hills Lease
 - h. Burial ground
 - i. Allotments

- 14. Grants: To receive a report of progress with grant applications and resolve any actions arising.
- 15. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
- 16. Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them.
 - a. Footpath from the churchyard to St Andrews Drive
 - b. Stather Road

- 17. To consider the following planning applications:
 - a Any applications from the date of the Agenda being sent out.

b. Planning Applications

Planning Number	Application	Council comments
PA/2020/333	Planning permission to create a new access (resubmission of PA/1999/0967)	

c. Planning decisions made by NLC

Planning Number	Application	Response

18. Finance:

- a. To receive a report from the internal auditor and resolve any matters from it.
- b. Annual Return: Approval and signing of the Annual Governance and Accountability Return 2019/2020
 - i. approval and signing of the Annual Governance Statement
 - ii. approval and signing of the Accounting Statements
- c. to consider and approve current income and expenditure
 - i. monthly balances on accounts and unrepresented cheques in the accounting period
 - ii. to approve payment of accounts and receipts and any other outstanding payments

Candace Brent
 Clerk to Burton upon Stather Parish Council

2nd June 2020