



**BURTON UPON STATHER PARISH COUNCIL**  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **MONDAY 14<sup>th</sup> December 2020** at 6.30pm  
Via Zoom  
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 6.30pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.45pm or at the closure of the Open Session, whichever is the sooner

## **Agenda**

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Monday 9<sup>th</sup> November 2020.
4. Clerk's report
5. Correspondence to be noted and resolved upon
6. Councillor's Forum: Councillor's information exchange (10 minutes)
7. NLGEP: to receive an update and resolve any actions arising
8. Review of the following policies:
  - a. Investment Strategy Policy
  - b. Financial Reserves Policy
9. To receive reports from the following and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Facebook
  - e. Allotments
10. Grants: to receive a report of progress with grant applications and resolve any actions arising
11. Newsletter: to discuss the publishing of the next newsletter and to resolve any actions arising
12. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
13. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
14. To consider the following planning applications:
  - a. Any applications received after the date of the Agenda being sent out
  - b. Planning Applications

Planning Number	Application
PA/2020/1531	Planning permission to replace windows and doors at 17 High Street, BUS
PA/2020/1834	Application to prune a beech tree identified as T2, subject to and within tree preservation (Main Street, Normanby) Order 2017 at Wayside Cottage, 15 Main Street, Normanby
PA/2020/1891	Planning permission to erect a rear extension and detached outbuilding at 68 Flixborough Road, BUS

c. Application for development under permitted rights

Planning Number	Application
PA/2020/1923	Application for determination of the requirement for prior approval of a household extension at 45 Holme Drive, BUS

d. Planning decisions made by NLC

Planning Number	Application	Response
APP/Y2003/W/20/3257186	Change of use of land to permit siting of static caravans at Brookside Caravan Park, Stather Road, BUS	Appeal dismissed
PA/2020/1247	Notification for prior approval for a proposed change of use of a building from office use (Class B1(a)) to a dwelling house (Class 3) at First-Floor Office, 32 Main Street, Normanby	Prior approval not required.
PA/2020/333	Planning permission to create a new access (resubmission of PA/1999/0967) at Tyr Fryn, Todds Lane, BUS	Permission granted

15. Finance:

- a. To receive the grant requests from local community groups and to resolve any actions arising
- b. Budgets: for members to consider the budget for 2020/2021
- c. To consider and approve current income and expenditure
- d. Monthly balances on accounts and unrepresented cheques in the accounting period
- e. To approve payment of accounts and receipts and any other outstanding payments

*C E Brent*

Candace Brent  
 Clerk to Burton upon Stather Parish Council  
 8<sup>th</sup> December 2020