



## **BURTON UPON STATHER PARISH COUNCIL**

The Parish Office, High Street, Burton upon Stather, DN15 9DE.

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**Parish Clerk: Candace Brent,**

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **MONDAY 13th July 2020** at 6.00pm  
Remotely via Zoom  
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 6.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.15pm or at the closure of the Open Session, whichever is the sooner

If members of the public would like to attend the remote meeting then please email the Clerk on [clerk.buspc@hotmail.co.uk](mailto:clerk.buspc@hotmail.co.uk) by 5pm on 13th July for the access code.

### **Agenda**

1. Apologies for absence.
2. Declaration of Interest – Code of Conduct adopted by this council:
  - a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Acceptance of minutes of the meeting held on Monday 8<sup>th</sup> June 2020
4. Clerks report
5. Correspondence to be noted and resolved upon
6. Councillors' Forum: Councillors' information exchange (10 minutes).
7. Review of:
  - a. Lone worker policy
  - b. Sickness absence policy
8. COVID -19: to receive a verbal update on the reopening of the play equipment, village hall, pavilion and office.
9. Todds Lane: to receive an update on enquiries regarding the road surface and resolve any actions arising.
10. Tree Inspections: to receive a quote for the required tree work on Burton Hills and the Paddock and resolve any actions arising.
11. NLGEP: to discuss the reply to the consultation letter and resolve any actions arising
12. Clerk's laptop and mobile phone: to receive quotes to update these items and resolve any actions arising.

13. Website: to receive the initial specification and to resolve any actions arising.
14. To receive reports from the following and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Facebook
  - e. Make Burton Accessible
  - f. Burton Hills Lease
  - g. Burial ground
  - h. Allotments
15. Grants: To receive a report of progress with grant applications and resolve any actions arising.
16. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
17. Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them.
18. To consider the following planning applications:
  - a. Any applications from the date of the Agenda being sent out.
  - b. Planning Applications

Planning Number	Application
PA/2020/970	Planning permission to raise height of roof to create loft conversion at 19 Orchard Drive, BUS

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2020/607	Planning permission to erect a 1 ½ side storey extension at 83 Wiltshire Ave, BUS	Permission granted
PA/2020/616	Planning permission to rebuild western end of the southern boundary wall and demolish part of the eastern end of the southern boundary wall at 43 High Street, BUS	Permission granted
PA/2020/650	Notice of intention to fell a tree (species not provided) and prune a sycamore within Burton upon Stather's conservation area at 27 High Street, BUS	Consent given
PA/2020/276	Planning permission for the change of use of land to permit the siting of static caravans at Brookside Caravan Park	Permission refused
PA/2020/449	Notice of intention to fell 10 trees, crown reduce 2 trees and crown lift/prune 4 fruit trees, all situated within Burton upon Stather Conservation Area at 25 High Street, BUS	Consent given

19. Finance:
  - a. to consider and approve current income and expenditure
    - i. monthly balances on accounts and unrepresented cheques in the accounting period
    - ii. to approve payment of accounts and receipts and any other outstanding payments
20. Closed session: Clerk's pay review

Candace Brent  
Clerk to Burton upon Stather Parish Council

7<sup>th</sup> July 2020

