



BURTON UPON STATHER PARISH COUNCIL

The Parish Office, High Street, Burton upon Stather, DN15 9DE.

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Parish Clerk: Candace Brent,

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **MONDAY 10th August 2020** at 6.00pm
Remotely via Zoom
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 6.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.15pm or at the closure of the Open Session, whichever is the sooner

If members of the public would like to attend the remote meeting then please email the Clerk on clerk.buspc@hotmail.co.uk by 5pm on 10th August for the access code.

Agenda

1. Apologies for absence.
2. Declaration of Interest – Code of Conduct adopted by this council:
 - a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Acceptance of minutes of the meeting held on Monday 13th July 2020
4. Clerks report
5. Correspondence to be noted and resolved upon
6. Councillors' Forum: Councillors' information exchange (10 minutes).
7. Review of the following policies:
 - a. Document Retention
 - b. Information and Data Protection
 - c. Removable Media
 - d. Social media and electronic communication
8. Todds Lane: to receive an update on enquiries regarding the road surface and resolve any actions arising.
9. NLGEP: to decide whether to work with Flixborough Parish Council for any further consultations
10. Website: to receive an update
11. Local Council Awards Scheme: to receive a report and resolve any actions arising.
12. Newsletter: to discuss producing the next edition and resolve any actions arising.
13. To receive reports from the following and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Make Burton Accessible
 - f. Burton Hills Lease
 - g. Burial ground
 - h. Allotments

14. Grants: To receive a report of progress with grant applications and resolve any actions arising.
15. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
16. Highways: Repair and Other Issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them.
17. To consider the following planning applications:
 - a. Any applications from the date of the Agenda being sent out.
 - b. Planning Applications
 - c. Planning decisions made by NLC
18. Finance: to consider and approve current income and expenditure
 - a. monthly balances on accounts and unrepresented cheques in the accounting period
 - b. to approve payment of accounts and receipts and any other outstanding payments

Candace Brent
Clerk to Burton upon Stather Parish Council

4th August 2020